

MEMORANDUM

DATE: October 10, 2023

TO: Mayor & City Council
CC: Mercy Rushing, City Manager

FROM: David Madsen

SUBJECT: Council Meeting Agenda Item: Budget Amendment

Background Information:

The city recently acquired the property from Suddenlink that contains the radio tower housing the equipment for police and fire communications. The FCC tower registration has also been transferred to the City of Mineola. This will allow us to proceed with constructing the new tower. The process to acquire the property started in January. The quote we received at that time was for \$197,000. We budgeted \$250,000 to cover the cost of site preparation and any contingencies. Since January, the price has increased to \$254,000 for construction only. This quote was received after the current budget was adopted. The fire department requests the transfer of \$60,000 from the Capital fund account to the Radio Tower Construction account. This will cover the cost of site preparation.

Recommendation:

Staff recommends approval of the request.

Final Disposition:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MINEOLA, TEXAS AMENDING THE 2024 BUDGET EXPENDITURES FOR FISCAL YEAR ENDING SEPTEMBER 30, 2024; AUTHORIZING EXPENDITURES AS SET OUT IN SUCH BUDGET AMENDMENT AND PROVIDING FOR EFFECTIVE DATE

WHEREAS, the City Council of the City of Mineola, Texas, adopted Ordinance No. 23-09-18-4 on September 18, 2023, approving expenditures for the fiscal year ending September 30, 2024 pursuant to the laws of the State of Texas; and

WHEREAS, it is necessary to amend the 2024 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINEOLA, TEXAS:

Section 1. The appropriation amounts of the official budget of the City of Mineola for the fiscal year ending September 30, 2024 are hereby amended as described below:

Section 2. To provide for Transfers for Radio Tower Construction, and other line-item adjustments as necessary.

Section 3. The amendments to authorized appropriations for the fiscal year ending September 30, 2024, are summarized in Exhibit “A”, hereto attached.

Section 4. The City Manager is hereby authorized to make intra-departmental and inter-departmental fund transfers within a fund during the fiscal year as becomes necessary in order to avoid the over-expenditure of a particular object code or department.

Section 5. A true and correct copy of the Amended Budget is hereby directed to be filed in the office of the City Secretary and said Amended Budget is made part of this Ordinance by reference as though fully copied herein verbatim.

Section 6. It is being deemed by the City Council that this Ordinance shall go into immediate effect and force after its passage, approval, and publication according to law.

APPROVED and ADOPTED by the City Council of the City of Mineola, Texas on the 28th of August, 2023.

Jayne Lankford, Mayor

Attest:

Cindy Karch, City Secretary

BUDGET AMENDMENT REQUESTS

Fund 101 Account	GENERAL FUND Description	DEBT (Decrease Revenue) (Increase Expense)	CREDIT (Increase Revenue) (Decrease Expense)
GENERAL FUND			
101-43600-000	Transfer In		\$ 60,000.00
101-53655-007	Radio Tower Construction	\$ 60,000.00	
FD CAPITAL FUND			
152-58200-900	Transfer Out - General Fund	\$ 60,000.00	
152-43545-000	Prior Year Excess		\$ 60,000.00
TOTAL:		\$ 120,000.00	\$ 120,000.00