

MEMORANDUM


DATE: 08/19/2022

TO: Mercy Rushing, City Manager

FROM: Charles Bittner, Chief of Police

SUBJECT: Policy Approval, Utilization of Narcan (Naloxone)

This policy is being presented for approval to establish guidelines and regulations governing utilization of naloxone, commonly known as Narcan by the Mineola Police Department, The objective is to treat and reduce the injuries and fatalities from opiate overdoses.

	MINEOLA POLICE DEPARTMENT	
	Policy: Utilization of Naloxone (Narcan)	
	Effective Date:	Replaces:
	Approved: _____ Chief of Police	
	Reference:	

I. POLICY

It is the policy of the Mineola Police Department that all officers are required to be trained in the use of naloxone by the Mineola Police Department or an assisting training provider. It is the policy of the Mineola Police Department that once officers receive naloxone training and are issued naloxone that they will carry it on their person while on duty.

II. PURPOSE

To establish guidelines and regulations governing utilization of naloxone (Narcan) by the Mineola Police Department. The objective is to treat and reduce the injuries and fatalities from opiate overdoses.

III. DEFINITIONS

Naloxone – Naloxone is a medication used to block the effects of opioids. It is commonly used to counter decreased breathing in opioid overdose.

IV. PROCEDURES

A. TRAINING

1. Initial Training

All participating officers will receive initial training that will include, at minimum, patient assessment (e.g., signs/symptoms of overdose) universal precautions, rescue breathing, seeking medical attention, and the use of intra-nasal and/or intra-muscular naloxone as detailed in the standing order. Upon completion of training, officers will have their training records with the Texas Commission of Law Enforcement and the Mineola Police Department Training Coordinator.

2. Continuing Education

Officers of the Mineola Police Department will receive training refresher during their yearly continuing education by the Mineola Police Department's naloxone coordinator.

B. NALOXONE DEPLOYMENT

The Mineola Police Department will deploy its naloxone kits in the following primary locations:

- One (2) Dose Unit with Each Officer
- CID Officer
- Department Administrative Office's

Upon issuance or replacement of naloxone, officers will sign for the issued naloxone within a reasonable time. Officers issued Department owned naloxone will be responsible for returning the issued equipment to the Department when the employee leaves the Department.

C. NALOXONE USE

When deploying the naloxone kit officer will: (1) maintain universal precaution; (2) perform patient assessment; and (3) determine unresponsiveness, absence of breathing and/or pulse (faint to no pulse); and (4) update the dispatcher that the patient is in potential overdose state. The dispatcher will then update the fire department and ambulance service (if not already done) to arrange transport to a hospital. Officer shall follow the protocol as outlined in the naloxone training in accordance with regional health authority guidelines.

D. MAINTENANCE / REPLACEMENT

First Line Maintenance

1. An inspection of the naloxone kit shall be the responsibility of the personnel assigned the equipment and will be done each shift.
2. Missing or damaged naloxone kits will be reported to the department naloxone coordinator.
3. Where any condition necessitates, the naloxone kit shall be taken off line and be submitted for replacement to the department naloxone coordinator.
4. Upon administering naloxone the officer will notify their supervision, responding EMS personnel, and hospital staff if applicable.

E. DOCUMENTATION / NALOXONE REPORT

Upon completing a medical assist or emergency overdose use of naloxone, the officer will submit a report detailing the nature of the incident, the care the patient received and the fact that the naloxone was deployed. The report will be

forwarded to the department naloxone coordinator. These records must be completed for statistical value of the naloxone program. The document should be retrievable electronically.

F. RESPONSIBILITY

1. All members of the Mineola Police Department shall know and comply with all aspects of this directive.
2. All supervisory personnel are responsible for ensuring compliance with the provisions and intent of the directive.