

MEMORANDUM



DATE: 7/20/2022
TO: Mayor Lankford & City Council
VIA: Mercy Rushing, City Manager
FROM: Owen Tiner – Marketing and Tourism Director – Clover Educational Consultants
SUBJECT: Family Fun Day

Council Meeting Agenda Item for November 12, 2022

Background Information:

Clover Educational Consultants Group would like to host “Family Fun Day” in Downtown Mineola on November 12, 2022 from 10:00 am to 4:00 pm. The event will centered around wellness and feature bounce houses, food and craft vendors, informational booths, and live music at the Gazebo.

Recommendation:

My recommendation is for the council to consider a street closure for the day from 7:30 am- 5:30 p.m. The closure would be on West Commerce Street between the Johnson Street and the Line Street, and South Johnson from Broad Street to the Gazebo and East Commerce at the Gazebo. Parking for the event will still be available in the parking lot on Line Street and on East Commerce and West Commerce near the Line restaurant.



City of Mineola

Street Closure Request

Name: Monica Johnigan
Address: 1009 N Pacific St City, State, Zip: Mineola, TX 75773
Phone number: 903-372-1765 email address: _____
Name of organization: Clover Educational Consulting Group
Event: Family Fun Day
Date & time of closure (to include setup and takedown): 11/12/2022

Streets/Location of area to be closed:

The closure will be on West Commerce Street between the Johnson Street and Line Street, and South Johnson from Broad Street to Commerce.

****Please include a map detailing the area(s) requesting to be closed**

Event coordinators are responsible for trash collection and removal after the event. Please contact City Hall for additional dumpsters/receptacles if needed (at current rates).

You are required to alert the building owner/operators in the street closure area of the street closure either a minimum two weeks before the event or once the council has approved the request. This includes the Historic District sidewalk walking district.

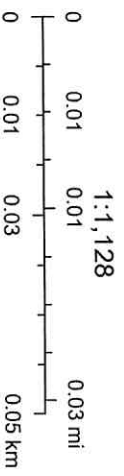
Do you have insurance coverage for the event? No Yes (if yes, please include copy of the policy)

Return form to City Secretary at Mineola City Hall, 300 Greenville Highway, Mineola, TX 75773, fax 903-569-6551, or ckarch@mineola.com.

Family Fun Day 11/12/2022



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