


American Rescue Plan

Updated 11/10/2021

	Supervisors Request	CUTS - Consultant	NOTES	Other Projects Mayor & City Council want to add?
Income	\$ 1,180,947.84			
Actual Expenditures to Date				
PPE for medical clinic in Mineola (Small Business Medical)	\$ 1,891.62		Public Health Response	
PPE for medical clinic in Mineola (Small Business Medical)	\$ 180.00		Public Health Response	
Advanta Analytical Labs - COVID-19 testing	\$ 900.00		Public Health Response	
Total Current Expenditures	\$ 2,971.62			
Remaining Balance from American Rescue Plan Grant	\$ 1,177,976.22			
Proposed Projects:				
Premium pay for workers			(Quitman, Mineola & Wood County contribute)	
UT Health Hospital Quitman	\$ 118,094.78	10% ??	Help pay during Pandemic to keep Nursing staff in place	
Public Health Response				
Auto Vehicle (Fire Department) Emergency Mgn.	\$ 50,000.00		Public Health Response/Use for taking testing to Tyler etc.	
Auto Vehicle (Police Dept)		\$ 70,000.00	Be Hard to show due to Panademic- replacement vehicles?	
Canopy for PD Vehicles	\$ 78,000.00		We have more new equipment need to keep out of weather	
Chipper Truck		\$ 129,800.00	No this does not meet any of the requirements	
Cloud based document storage	\$ 25,000.00		City can work on all documents from home during Pandemic	
Highway Message Sign (police & public works)	\$ 17,000.00		Emergency messages to community & safety messages	
LED Bilboard Display for Emergency Announce -Hwy 69	\$ 80,941.15		Emergency messages to community & safety messages	
Leather Chairs/Council Chambers --17 Chairs to Replace	\$ 8,072.89		Replace all our Fabric Chairs for Health Reasons	
Civic Center	\$ 10,000.00	?	Used for NetHealth for vaccines shots for community	
Radio Tower (This will be funded 100% by ETCOG) on City Property		\$40,000.00	Emergency Communication Tower - ETCOG Grant	
Outfitting the new vehicle with equipment/technology		\$ 60,354.50	outfitting 2 new vehicles for Police Dept.	
Revenue Loss/ Tourism Program/Economic Development			from ETCOG (ETCOG grant is 100%)	
Main Street - Wine Train (volunteer raised funds- 2 years)		\$ 34,000.00	Main Street is a department under City - funds use for small	
Placer Software - Tourism & Economic Dev. Small Businesses	\$ 10,000.00		Helps Increase Tourism through Data Analysis for Marketing	
Infrastructure Projects/				
Fiber Connections - Internet - Southside Business Area & Park	\$ 100,000.00		Front Street Downtown & Mineola Nature Preserve	
Consulting Fee (Traylor 5%)	\$ 59,047.40			
Fence Repair (Water)	\$ 120,000.00	(mandate by State)	To protect our water system for Public	
Johnson St. Building (Clariday) Youth mentoring center	\$ 199,820.00	(City Own Property)	Due to Panademic we young people mental health	
Vaccuum Trailer (Water)	\$ 62,000.00		Water protection	
* Home funds to help Individuals Southside downpayments/Closing	\$ 50,000.00	(Maybe we help about 5 indiv)	This is to help individuals own & buy a home Ward 3	
Downtown Restrooms/Cell phone Work Space & charger area	\$ 190,000.00	(MEDC Own Property)	Need due to Pandemic no one allows tourist use their Restrooms.	
Total Expenditure Request:	\$ 1,177,976.22			
		\$ 264,154.50	Total Cuts	
Net (Balance Budget)	\$ -			
<div style="border: 1px solid black; padding: 5px;"> <p>Four eligible categories for spending:</p> <ol style="list-style-type: none"> 1. Premium pay for workers 2. Public Health response 3. Revenue Loss 4. Infrastructure Projects </div>				

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: American Rescue Plan – Category 1 – Premium Pay for Workers
UT Health ET

Background Information:


UT Health East Texas in Quitman has requested the City of Mineola contribute 11.2% of our American Rescue Plan funds to them. They have previously addressed the council outlining their needs. I have also attached their presentation for your reference. The City is proposing no more than a 10% contribution

Total Request: \$118,094.78

Recommendation:

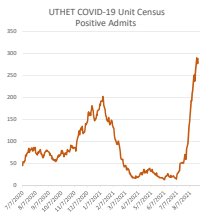

Final Disposition:

Covid Crisis Update and Requested Assistance




Covid Update

- 12 Week Covid Surge from August – October.
- 221 Patients transferred from UT Quitman to UT Health facilities for higher level of care during this period due to Covid.
- With State nurses deployed in October and Covid numbers declining in October, we were able to reduce expected costs for the period by \$107,728.
- We did everything in our power to staff beds and get patients to the appropriate level of care in order to ensure the best possible outcomes.

We need your Help
Actual Premium Pay for 12 Week Covid Surge

- UT Quitman Hospital Premium Pay - \$492,826
- UT EMS Premium Pay - \$96,074
- UT Higher Level of Care Premium Pay - \$587,395
- UT Quitman Total Premium Pay - \$1,176,297
 (Original Ask was \$1,284,247 based on cost projection)



We need your Help Funding Request and Rescue Funds Received


- Total County and City Rescue funds of \$10.5 Million
- \$1,176,297 Request is 11.2% of Total County and City Rescue Funds
- Requested Support
 - Quitman: \$51,296 (11.2% of \$458,000 in federal funds received)
 - Mineola: \$134,400 (11.2% of \$1,200,000 in federal funds received)
 - Wood County: \$990,686 (11.2% of \$8,845,417 in federal funds received)



Thank you!



MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: American Rescue Plan – Category 2 – Public Health Response
Fire Marshall Vehicle

Background Information:

The Fire Marshall vehicle is old and in need of replacement. We feel that this expense can be covered under the American Rescue Plan as a Public Health Response because it is used to transport PPE supplies and COVID tests to and from labs and other agencies.

Total Request: \$50,000 – includes vehicle and outfitting

Recommendation:

Final Disposition:



City of Mineola

300 Greenville Hwy
Mineola, TX 75773

PURCHASE ORDER

P.O. Number: 7324

Date: 08/26/2021

DELIVERY ADDRESS:

City of Mineola Finance
300 Greenville Hwy
Mineola TX, 75773

This is a confirmation:

This is an order:

Caldwell County Chevrolet
PO Box 27
Caldwell TX, 77836

Delivery Date:

Vendor No.: 5744

Item Nbr	QTY	Description	Account Number	UOM	Unit Amount	Total Amount
1	1.00	New Fire Marshal Vehicle	01-59030-007	EA	32,687.00	32,687.00
Conditions of Purchase					Grand Total:	\$32,687.00

Delivery will be at vendors risk. Goods are subject to inspection and return if found inferior to specifications or reasonable standard quality. Transportation charges, if any, should be prepaid and added to the invoice.

Purchasing Agent

CALDWELL COUNTRY CHEVROLET
 800 HWY. 21 E. CALDWELL, TEXAS 77836
 BUYBOARD BID 601-19

End User: CITY OF MINEOLA- FIRE DEPARTMENT Caldwell Rep: CHRIS COLLINS
 Contact: DAVID MADSEN 903-312-7660- C Phone: 979-567-6129
 Phone/email: DMADSEN@MINEOLA.COM 903-569-6183-0 Date: Thursday, August 26, 2021
 Product Description: SILVERADO 1500 email: chris@caldwellcountry.com

A. Bid Series: 25 A. Base Price: \$ **32,287.00**

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
CK10543	2022 SILVERADO 1500 4WD	INCL	V46	CHROME FRONT AND REAR BUMPERS	INCL
	CREW CAB 147" WORK TRUCK	INCL	Z71	Z71 OFFROAD PACKAGE	INCL
L82	5.3L V8 ENGINE	INCL	Z82	TRAILERING PACKAGE	INCL
MYC	TRANSMISSION- 6 SPEED AUTO	INCL		40/20/40 SPLIT BENCH SEAT	INCL
CGN	BLACK SPRAY IN BEDLINER	INCL		DEEP TINTED GLASS	INCL
FHS	E85 FLEX FUEL	INCL		REMOTE KEYLESS ENTRY	INCL
JL1	TRAILER BRAKE CONTROLLER	INCL		POWER WINDOWS, LOCKS, TILT	INCL
K14	120V OUTLET IN DASH/BED	INCL		CRUISE CONTROL	INCL
PEB	WT VALUE PACKAGE	INCL		FULL VINYL RUBBER FLOORING	INCL
QDV	TIRES 265/70R17 AT	INCL		WT CONVENIENCE PKG.	INCL
UF2	LED CARGO LIGHTING	INCL		2 SPEED TRANSFER CASE	INCL
Total of B. Published Options:					\$ -

C. Unpublished Options [Itemize each below, not to exceed 25%] \$= 0.0 %

Options	Bid Price	Options	Bid Price
		GAZ	SUMMIT WHITE
		H2G	JET BLACK, VINYL SEAT TRIM
		ORDER Q1 2022 - Q2 2022	
			DELIVERY
Total of C. Unpublished Options:			\$ -

D. Registration, Inspection, Paperwork, Postage cost, Courthouse time, & Runner time: **INCLUDED** \$ -

E. UPFITTERS:

F. Manufacturer Destination/Delivery:

G. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ -

H. Lot Insurance (for in-stock and/or equipped vehicles): \$ -

I. Contract Price Adjustment: \$ -

J. Additional Delivery Charge: 0 miles **INCLUDED** \$ -

K. Subtotal: \$ **32,287.00**

L. Quantity Ordered 1 x K = \$ **32,287.00**

M. Trade in:

N. BUYBOARD FEE PER PURCHASE ORDER \$ **400.00**

O. TOTAL PURCHASE PRICE WITH BUYBOARD FEE \$ **32,687.00**

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary *CK*
SUBJECT: American Rescue Plan – Category 2 – Public Health Response
Police Vehicles + Outfitting

Background Information:

Police Vehicles + Outfitting; some cities are able to use these funds to purchase new fleet vehicles for fire and police. However, since the city has not added any positions to the police department, we do not believe the request will be approved. For that reason, these vehicles will need to be purchased with General Fund money. We can submit them for reimbursement, but the city needs to be prepared to absorb the cost of these vehicles.

Vehicles: \$73,010
Outfitting: \$60,354.50
Total Request: \$133,364.50

Recommendation:

Final Disposition:

SHERIFFS ASSOCIATION OF TEXAS	CONTRACT PRICING WORKSHEET For MOTOR VEHICLES Only	Contract No.: 21-02-1016	Date Prepared: 8/26/2021
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This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be emailed to Reliable Chevrolet @ dadams@reliablechevrolet.com or faxed to 972-952-8172. Therefore please type or print legibly.

Buying Agency:	CITY OF MINEOLA	Contractor:	RELIABLE CHEVROLET
Contact Person:	CHIEF BITTNER	Prepared By:	DOUG ADAMS
Phone:		Phone:	972-952-1561
Fax:		Fax:	972-952-8172
Email:	MINEOLAPD@MINEOLA.COM	Email:	dadams@reliablechevrolet.com

Spec #:	92	Description:	2022 TAHOE PPV 9C1 (PO MUST BE REC'D BY 10/31/21)
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A. Product Item Base Unit Price Per SAT Contract: LONGHORN DISTRICT 32401

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
7X3 - LH SPOT W/ LED BULB (INCL IN BASE)	INCL	PPV - POLICE PURSUIT VEHICLE - REQUIRED	INCL
5J1 - PANIC REMOTE DISABLE	0	5Y1 - DELETE 20% CENTER - REQUIRED	INCL
AZ3 - 40/20/40 FRONT SEAT	0	AG2 - POWER PASSENGER SEAT - REQUIRED	INCL
AMF - 4 EXTRA FOBS	68	7X3 - LH SPOT - REQUIRED	INCL
BTV - REMOTE START	273	5T5 - VINYL REAR SEAT - REQUIRED	INCL
DRZ - REAR CAMERA MIRROR	432	ZAK - POLICE RATED SPARE - REQUIRED	INCL
V76 - FRONT TOW HOOKS	46	VK3 - FRONT LICENSE PLANT BRACKET - REQ'D	INCL
6J7 - HEADLAMP/TAILLAMP FLASHER	46	2 KEYS AT DELIVERY - REQUIRED	INCL
R9Y - FLEET MAINTENANCE CREDIT	-31	5YR/100,000 POWERTRAIN WARRANTY	INCL
5T5 - VINYL REAR SEAT	0	VPV - SHIP THRU TO KERR INDUSTRIES (NEW)	125
AU7 - FLEET KEYED	23	Subtotal From Additional Sheet(s):	
6E2 - KEYED ALIKE	23	Subtotal B: 1005	

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
UN9 - RADIO SUPPRESSION PACKAGE	86		
ADD FOR 4WHDR	2838	Subtotal From Additional Sheet(s):	
		EXTERIOR COLOR - BLACK	Subtotal C: 2924

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 9%

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)

Quantity Ordered:	2	X Subtotal of A + B + C:	36330	=	Subtotal D:	72660
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E. SAT Order Processing Charge (Amount Per Current Policy) Subtotal E: \$350

Description	Cost	Description	Cost
5.3L V8, AUTO, A/C F&R, CLOTH 40/20/40 FRONT	STD	DELIVERY	INCL
KEYLESS ENTRY, TRAILER HITCH	STD	LOCK DIFF, DUAL BATT, TILT/CRUISE	STD
POWER SEAT, PW, PDL, RUN BOARD	STD	Subtotal F: 0	

Delivery Date: EST JAN - FEB **G. Total Purchase Price (D+E+F):** 73010

MAL Technologies Fleet
1150 E Eldorado Pkwy Ste 100
Little Elm, TX 75068 US
+1 9034397420
accounts@maltechnologies.com



ADDRESS
MINEOLA POLICE DEPT
300 GREENVILLE AVE
MINEOLA, TEXAS 75773 USA

SHIP TO
MINEOLA POLICE DEPT
300 GREENVILLE AVE
MINEOLA, TEXAS 75773 USA

Estimate 1585

DATE 10/14/2021

EXPIRATION DATE 11/29/2021

MAL TECH REPRESENTATIVE
Derek Harry

REPRESENTATIVE EMAIL
derek@maltechnologies.com

ACTIVITY	DESCRIPTION	QTY
COVERT BAR S4W	COVERT BAR/DUAL COLOR/SMOKE LENS	1
Z3SXP-1 SPRING4WARD	Z3 DUAL TONE MATRIX CONTROLLER	1
C3100U PS4W	100 WATT SIREN SPEAKER	2
EQUIPMENT	LUND CONSOLE PACKAGE , INCLUDES CONSOLE, BASE, ARMREST,DUAL CUP HOLDER ,POWER STRIP, MIC RISER W/T CLIP	1
GO RHINO- 4 LIGHT PUSH BUMPER 21TAH CODE 3 MR6	GO RHINO 4 LIGHT PUSH BUMPER 21 TAHOE CODE 3 MR6	1
5168WHDT	2021+ TAHOE PUSH BUMPER WRAPS	1
571343	2021+ TAHOE REAR WINDOW BARS	1
SUVTH2100-4	2021+ TAHOE REAR DOOR PANEL	1
5704W	5704W SLIDING WINDOW PARTITION	1
570341	2021+ TAHOE TRANSFER KIT	1
5700CT4R	2021+ TAHOE EXTENTION PANEL	1
5UT2111	2021+ TAHOE PRISONER SEAT	1
MR6MC R/W SPRING4WARD	RED/WHITE MULTI-COLOR LIGHT PUSH BUMPER / UNDER MIRROR	3
MR6MC B/W SPRING4WARD	BLUE/WHITE MULTI-COLOR LIGHT PUSH BUMPER / UNDER MIRROR	3
BSM-BKT-TH21	UNDER MIRROR BRACKETS	1
FSM-BKT-TH21	FRONT MIRROR BRACKET 2021= TAHOE	1
ULTMC R/W SPRING4WARD	THIN RED/WHITE LIGHT FRONT MIRROR	1

Please Make All Checks Payable To
MAL Technologies Fleet
1150 E Eldorado Parkway
Suit 100
Little Elm, Tx 75068

ACTIVITY	DESCRIPTION	QTY
ULTMC B/W S4W	THIN BLUW/WHITE LIGHT FRONT MIRROR	1
ULTMC RB SPRING4WARD	THIN RED/BLUE LIGHT HEAD QUARTER GLASS / LP / PB INT	6
XT4LBKT	"L"BRACKET	2
MR6LPBKT-H	LICENSE PLATE BRACKET	1
PBH45	HORIZONTAL 45 BRACKET	1
MICROPAKDC RB	RED/BLUE FLUSH MOUNT "D" PILLAR	2
42-3TRBA-CM S4W	CITADEL 2021+ TAHOE	1
GK10342UHKSSCAXL	DUAL HANDCUFF GUN LOCK	1
STALKER DSR KA BAND RADAR	STALKER DSR KA BAND RADAR	1
219076-0002	SPOTLIGHT	1
8996	SPOTLIGHT BRACKET KIT 2021 TAHOE	1
EQUIPMENT	FLEETSMART TREMCO SAFETY SWITCH	1
SUV39-2-000	SUV LOCKER	1
AD38-000	AUXILARY DRAWER	1
ESTES 21 TAHOE RISER INSTALL KIT	ESTES 21 TAHOE RISER INSTALL KIT	1
EQUIPMENT	MAGNETIC MIC	1
EQUIPMENT	AFTERSHOCK ETSKLF100	1
EQUIPMENT	AFTERSHOCK MOUNTING BRACKET	1
EQUIPMENT	MOTO APX 4500	1
INSTALL KIT - 4	INSTALL KIT - 4	1
EQUIPMENT	MALTECH EQUIPMENT TRAY	1
EQUIPMENT	MALTECH WIRE HARNESS	1
RADIO KIT	ANTENNA/COAX/POWER CABLE	1
GRAPHICS	GRAPHICS	1
GRAPHICS LABOR	GRAPHICS LABOR	4
WATCHGUARD	4RE CAMERA SYSTEM	1
WATCHGUARD	INSTALLATION	4
SHOP LABOR	SHOP LABOR	26

By Signing this Estimate You Accept All Attached Terms And Conditions.

2022 TAHOE

SUBTOTAL	29,527.25
TAX	0.00
SHIPPING	650.00

TOTAL	\$30,177.25
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Please Make All Checks Payable To
MAL Technologies Fleet
1150 E Eldorado Parkway
Suit 100
Little Elm, Tx 75068

Accepted By

Accepted Date

Please Make All Checks Payable To
MAL Technologies Fleet
1150 E Eldorado Parkway
Suit 100
Little Elm, Tx 75068

TERMS AND CONDITIONS

Please read all terms and conditions thoroughly. By signing a MAL Technologies quote, proposal or invoice you are accepting that you the purchaser or agency representative fully understand the terms and conditions outlined in this document and will adhere to all terms and conditions. This document will outline the terms and conditions for the following project stages quote, approval, orders, production, delivery / acceptance and invoicing. After reading through this document and you have any questions please feel free to contact a MAL Technologies associate and they will assist you.

Terms used through out this document are representative of the following.

- Purchaser- represents the individual, agency representative or company representative that is respirable for the final approval of quotes and the final payment of the outlined project.
- MAL Tech- Abbreviation for MAL Technologies Fleet LLC.

Quote/Proposal

MAL Tech will do our very best to identify all parts needed for a project or adhere to quote specs outlined to us. It is of the up most importance to provide our customers with the equipment they need. It is possible for parts and equipment to be missed or left off of a quote/proposal. MAL Tech quotes/proposals list all parts we are providing to the purchaser but it is the purchasers final responsibility to make sure that all parts/equipment needed are being quoted to them before approving a quote. MAL Tech will not be responsible for parts or equipment that was left off of a quote. All quotes are only good through the set expiration date on the quote/proposal. Any approval summited past the expiration date will need a signed approval from a MAL Tech representative to move forward. Quote/Proposals submitted after the expiration date are subject to requote and a price increase. Please contact a MAL Tech representative with any questions or concerns before approving a quote/proposal. MAL Tech must have a purchaser signed quote/proposal, Terms And Conditions and a Purchase Order Number before we will move your project to the next stage Approved/Orders.



TERMS AND CONDITIONS

Approved/Orders/Production

Once purchaser has provided all signed documents and a purchase order. There project will move into Approved/Orders/Production. In this stage MAL Tech will determine the appropriate date to order equipment and parts for the project. MAL Tech will order for the project once the project has a production date set, and a given timeline for parts/ equipment to arrive for set date. Due to the nature of this market MAL Tech cannot be responsible for delays caused by the manufactures or venders of the parts and equipment. MAL Tech will work to acquire all parts before the set production date. Any changes the purchaser wishes to make after the approval of their project will require a change order to be submitted. Change orders have the potential to impact all aspects of the project (Order, Production Date, Pricing). Contact a MAL Tech representative and they will assist you through the process.

Backordered Parts

Due to the current market a few types of equipment/parts are having major delay. MAL Technologies cannot be responsible for these delays. The following equipment/parts are on MAL Techs Probable Backorders Parts List. Camera Systems, Radios, Computers, Radars and all Computer peripherals. If all parts/equipment minus the listed backorder items have arrived and it will be more than 10 days before the parts arrive the purchaser has the option to submit a Early Delivery Request Form. Early delivery will require the customer to be invoiced for the full amount or the backordered items to be removed from the invoice and invoiced for at a later date. As soon as backorder parts arrive MAL Tech will put the project at the front of the line to install the final items.

Delivery And Acceptance

Once a project is completed delivery will be scheduled with the customer. Upon delivery the purchaser will need to inspect the vehicle to make sure it conforms to all the details of the quote/proposal that was approved. A Delivery And Acceptance form will need to be signed stating that the project is completed to the specs outlined in the quote/proposal and the equipment/ vehicle are in good working order fit and form. The customer is responsible to detail any damages or problems with the vehicle before signing the Delivery And Acceptance form.



TERMS AND CONDITIONS

Delivery And Acceptance Continued

MAL Tech is not responsible for any damages reported after the Delivery And Acceptance Form is signed. Any claims against the project not being completed in the specs of the approved quote/proposal must be submitted in writing within 10 business days of signing the delivery and acceptance form and receive a signed MAL Tech representative signature with date.

Invoicing

Upon completion of this project the invoice will be sent out. Invoices will need to be paid within the assigned due date on the invoice. All invoices past the due date will receive a finance charge of 1.5% per month 18% annually. Past due charges will be applied to the invoice each month. Claims against the invoice must be submitted in writing within 10 business days of the invoiced date and receive a signed MAL Tech representative signature with date.

Cancelled P.O's/ Returned Merchandise

Any cancelled p.o.'s / returned merchandise require signed MAL Tech Approval. All cancelled p.o.'s / returned merchandise are subject to a 20% restocking fees.

Warranty's

MAL Tech provides a lifetime craftsmanship warranty to the original purchaser. The craftsmanship warranty covers the work performed by MAL Tech not the equipment/parts. MAL Tech's craftsmanship warranty is voided if anyone besides MAL Tech makes modifications to the finished product. MAL Tech will honor all manufactures warranties sold to the purchaser. All warranty work is only guaranteed to be performed at a MAL Tech facility not the purchasers location.

By signing this document I the purchaser fully understand the outlined terms and conditions and agree to fully adhere to the terms and conditions.

Sign _____

Date _____

Quote/Invoice # _____




Email: accounts@maltechnologies.com

Main Office: 903-662-8429

Address: 4172 TX HWY19 S Sulphur Springs, TX 75482

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: American Rescue Plan – Category 2 – Public Health Response
Canopy for Police Cars

Background Information:

Our current fleet of Police cars have been equipped with state-of-the-art computer and software systems. Currently, these vehicles are kept in the lot with no covering or awning protecting them from the harsh elements. We would like to request the construction of a canopy to cover these very expensive, essential assets to extend their life.

Total Request: \$78,000

Recommendation:

Final Disposition:

To: Chuck Bittner-Mineola PD Phone: Email: 3D Design Link:	From: Johnny Kerby Phone: 903-438-7001 E-mail: johnnyk@southwest-metal.com
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Date of Quote: 6/22/2021

A. BASIC BUILDING			
Main Structure Description - Bolt Up		NO Porches Included	
1	Width 18 Length 150 Eave Hgt. 12		
2	Roof Pitch 1:12		
3	Bay Spacing: (SW) 6 @ 25'- 0"		
4	Non-Expandable (LEW) 1 @ 18'- 0"		
5	Non-Expandable (REW) 1 @ 18'- 0"		
6	Front SW = Open to OPEN ft / Back SW = Open to OPEN ft		
7	Left EW = Full Open / Right EW = Full Open		
8	Flush Girts @ 7' 4" Bypass Roof		
9	Basic Building Total	\$	27,033
B. OPTIONS			
	Description		Price
10	ROOF - PBR-Prime Color Sel Color		
11	WALL - PBR-Prime Color Sel Color		
12	Colored Trim Sel Color		
13			
14	(NO Skylights)	\$	-
15	(NO Roof Insulation)(NO Wall Insulation)	\$	-
16		\$	-
17	Gutters and Downspout	\$	1,064
18	NO Windows		
19			
20			
21			
22			
23			
24			
25	NO Overhead Doors		
26			
27			
28			
29			
30			
31			
32	NO Walkdoors		
33			
34			
35			
36			
37			
38	7 - Pipe Ballards	Included	
39	Electrical	\$	9,750.00
40			
41			
42			
43	Options Total	\$	10,814
C. ENGINEERING / TECHNICAL SERVICES FEES			
	Code	Wind Speed	Live Load
	IBC 2015	115 mph	20 psf
		Ground Snow	Collateral
		5 psf	1.0 psf
	Description		Price
45	Eng Seals Req'd: Building Code (IBC 2015)	Included	\$ 220
46	Drawing Cost	Included	
47	Technical Serv. Total		\$ 220
D. CONCRETE			
48	4" Main Building Slab	Included	\$ 13,125
49			
50	Concrete Work Total (see note)		\$ 13,125
E. LABOR			
51	Erect basic building and	Included	\$ 10,800
52	Install accessories		\$ 2,700
53	Misc Adds		\$ -
54	Labor Total		\$ 13,500
F. SUMMARY			
55	Basic Building Total - line 9		\$ 27,033
56	Option Total - line 43		\$ 10,814
57	Technical Serv. Total - line 47		\$ 220
58	Freight to: 75773		\$ 300
59	Subtotal (add lines 55 thru 58)		\$ 38,368
60	Sales Tax of Taxable amount 0.00%		\$ -
61	TOTAL MATERIAL COST		\$ 38,370
G. PAYMENT			
62	Down Payment (25% of line 61)		\$ 9,600
63	Due on Material Del.(Line 61 minus line 62)		\$ 28,770
64	Due on Completion of Concrete - line G31		\$ 13,125
65	Labor : Due on Framing (1/2 of line 54)		\$ 6,750
66	Due on Completion (1/2 of line 54)		\$ 6,750
67	TOTAL PROJECT COST (line 55 - 59)		\$ 64,995

Notes:
 Cut out asphalt only where concrete islands will be poured.
 Any repairs to asphalt will be done with bagged asphalt.
 This applies to concrete work and electrical trenches.

*** Quote valid for 5 days & Subject to local Sales / Use Tax***
 Building must ship by 10/1/21. The building will be repriced and submitted via Change Order if delayed beyond this date.

To: Chuck Bittner-Mineola PD Phone: 903-569-6294 Email: mineolapd@mineola.com 3D Design Link:	From: Johnny Kerby Phone: 903-438-7001 E-mail: johnnyk@southwest-metal.com
---	---

Date of Quote: 10/21/2021

A. BASIC BUILDING			
Main Structure Description - Bolt Up		NO Porches Included	
1	Width 18 Length 150 Eave Hgt. 12		
2	Roof Pitch 1:12		
3	Bay Spacing: (SW) 6 @ 25'- 0"		
4	Non-Expandable (LEW) 1 @ 18'- 0"		
5	Non-Expandable (REW) 1 @ 18'- 0"		
6	Front SW = Open to OPEN ft / Back SW = Open to OPEN ft		
7	Left EW = Full Open / Right EW = Full Open		
8	Flush Girts @ 7' 4" Bypass Roof		
9	Basic Building Total	\$	28,295
B. OPTIONS			
	Description		Price
10	ROOF - PBR-Prime Color Sel Color		
11	WALL - PBR-Prime Color Sel Color		
12	Colored Trim Sel Color		
13			
14	(NO Skylights)	\$	-
15	(NO Roof Insulation)(NO Wall Insulation)	\$	-
16		\$	-
17	Gutters and Downspout	\$	1,064
18	NO Windows		
19			
20			
21			
22			
23			
24			
25	NO Overhead Doors		
26			
27			
28			
29			
30			
31			
32	NO Walkdoors		
33			
34			
35			
36			
37			
38	7 - Pipe Ballards	Included	
39	Electrical	\$	9,750.00
40			
41			
42			
43	Options Total	\$	10,814
C. ENGINEERING / TECHNICAL SERVICES FEES			
	Code	Wind Speed	Live Load
	IBC 2015	115 mph	20 psf
		Ground Snow	Collateral
		5 psf	1.0 psf
	Description		Price
45	Eng Seals Req'd: Building Code (IBC 2015)	Included	\$ 270
46	Drawing Cost	Included	
47	Technical Serv. Total		\$ 270
D. CONCRETE			
48	4" Main Building Slab	Included	\$ 18,750
49			
50	Concrete Work Total (see note)		\$ 18,750
E. LABOR			
51	Erect basic building and	Included	\$ 16,200
52	Install accessories		\$ 2,700
53	Misc Adds		\$ -
54	Labor Total		\$ 18,900
F. SUMMARY			
55	Basic Building Total - line 9		\$ 28,295
56	Option Total - line 43		\$ 10,814
57	Technical Serv. Total - line 47		\$ 270
58	Freight to: 75773		\$ 300
59	Subtotal (add lines 55 thru 58)		\$ 39,680
60	Sales Tax of Taxable amount 0.00%		\$ -
61	TOTAL MATERIAL COST		\$ 39,680
G. PAYMENT			
62	Down Payment (25% of line 61)		\$ 9,920
63	Due on Material Del.(Line 61 minus line 62)		\$ 29,760
64	Due on Completion of Concrete - line G31		\$ 18,750
65	Labor : Due on Framing (1/2 of line 54)		\$ 9,450
66	Due on Completion (1/2 of line 54)		\$ 9,450
67	TOTAL PROJECT COST (line 55 - 59)		\$ 77,330

Notes:
 Cut out asphalt only where concrete piers will be poured.
 Any repairs to asphalt will be done with bagged asphalt.
 This applies to concrete work and electrical trenches.
 This does not include any repaving.
 Does not include any building Permits.

*** Quote valid for 5 days & Subject to local Sales / Use Tax***
 Building must ship by 1/14/22. The building will be repriced and submitted via Change Order if delayed beyond this date.

To: Chuck Bittner-Mineola PD 18x100 Phone: Email: 3D Design Link:	From: Johnny Kerby Phone: 903-438-7001 E-mail: johnnyk@southwest-metal.com
--	--

Date of Quote: 6/22/2021

A. BASIC BUILDING			
Main Structure Description - Bolt Up		NO Porches Included	
1	Width 18 Length 100 Eave Hgt. 12		
2	Roof Pitch 1:12	Location:	
3	Bay Spacing: (SW) 4 @ 25'- 0"	Shed	
4	Non-Expandable (LEW) 1 @ 18'- 0"	Width	
5	Non-Expandable (REW) 1 @ 18'- 0"	Length	
6	Front SW = Open to OPEN ft / Back SW = Open to OPEN ft	Roof Pitch	
7	Left EW = Full Open / Right EW = Full Open	Low Clear Ht	
8	Flush Girts @ 7' 4" Bypass Roof	Soffit Panel	
9	Basic Building Total		\$ 18,110
B. OPTIONS			
	Description		Price
10	ROOF - PBR-Prime Color Sel Color		
11	WALL - PBR-Prime Color Sel Color		
12	Colored Trim Sel Color		
13			
14	(NO Skylights)		\$ -
15	(NO Roof Insulation)(NO Wall Insulation)		\$ -
16			\$ -
17	Gutters and Downspout		\$ 721
18	NO Windows		
19			
20			
21			
22			
23			
24			
25	NO Overhead Doors		
26			
27			
28			
29			
30			
31			
32	NO Walkdoors		
33			
34			
35			
36			
37			
38	5 Pipe Ballards	Included	
39	Electrical		\$ 6,500.00
40			
41			
42			
43	Options Total		\$ 7,221
C. ENGINEERING / TECHNICAL SERVICES FEES			
	Code	Wind Speed	Live Load
	IBC 2015	115 mph	20 psf
		Ground Snow	5 psf
		Collateral	1.0 psf
	Description		Price
45	Eng Seals Req'd: Building Code (IBC 2015)	Included	\$ 200
46	Drawing Cost	Included	
47	Technical Serv. Total		\$ 200
D. CONCRETE			
48	4" Main Building Slab	Included	\$ 8,750
49			
50	Concrete Work Total (see note)		\$ 8,750
E. LABOR			
51	Erect basic building and	Included	\$ 7,200
52	Install accessories		\$ 1,800
53	Misc Adds		\$ -
54	Labor Total		\$ 9,000
F. SUMMARY			
55	Basic Building Total - line 9		\$ 18,110
56	Option Total - line 43		\$ 7,221
57	Technical Serv. Total - line 47		\$ 200
58	Freight to: Mineola, TX		\$ 300
59	Subtotal (add lines 55 thru 58)		\$ 25,832
60	Sales Tax of Taxable amount 0.00%		\$ -
61	TOTAL MATERIAL COST		\$ 25,835
G. PAYMENT			
62	Down Payment (25% of line 61)		\$ 6,460
63	Due on Material Del.(Line 61 minus line 62)		\$ 19,375
64	Due on Completion of Concrete - line G31		\$ 8,750
65	Labor : Due on Framing (1/2 of line 54)		\$ 4,500
66	Due on Completion (1/2 of line 54)		\$ 4,500
67	TOTAL PROJECT COST (line 55 - 59)		\$ 43,585

Notes:
 Cut out asphalt only where concrete islands will be poured.
 Any repairs to asphalt will be done with bagged asphalt.
 This applies to concrete work and elctrical trenches.

*** Quote valid for 5 days & Subject to local Sales / Use Tax***
 Building must ship by 10/1/21. The building will be repriced at current market and submitted via Change Order if delayed beyond this date.

To: Chuck Bittner-Mineola PD Phone: Email: 3D Design Link:	From: Johnny Kerby Phone: 903-438-7001 E-mail: johnnyk@southwest-metal.com
---	--

Date of Quote: 6/22/2021

A. BASIC BUILDING			
Main Structure Description - Bolt Up		NO Porches Included	
1	Width 18 Length 150 Eave Hgt. 12		
2	Roof Pitch 1:12		
3	Bay Spacing: (SW) 6 @ 25'- 0"		
4	Non-Expandable (LEW) 1 @ 18'- 0"		
5	Non-Expandable (REW) 1 @ 18'- 0"		
6	Front SW = Open to OPEN ft / Back SW = Open to OPEN ft		
7	Left EW = Full Open / Right EW = Full Open		
8	Flush Girts @ 7' 4" Bypass Roof		
9	Basic Building Total	\$	27,033
B. OPTIONS			
	Description		Price
10	ROOF - PBR-Prime Color Sel Color		
11	WALL - PBR-Prime Color Sel Color		
12	Colored Trim Sel Color		
13			
14	(NO Skylights)	\$	-
15	(NO Roof Insulation)(NO Wall Insulation)	\$	-
16		\$	-
17	Gutters and Downspout	\$	1,064
18	NO Windows		
19			
20			
21			
22			
23			
24			
25	NO Overhead Doors		
26			
27			
28			
29			
30			
31			
32	NO Walkdoors		
33			
34			
35			
36			
37			
38	7 - Pipe Ballards	Included	
39	Electrical	\$	9,750.00
40			
41			
42			
43	Options Total	\$	10,814
C. ENGINEERING / TECHNICAL SERVICES FEES			
	Code	Wind Speed	Live Load
	IBC 2015	115 mph	20 psf
		Ground Snow	Collateral
		5 psf	1.0 psf
	Description		Price
45	Eng Seals Req'd: Building Code (IBC 2015)	Included	\$ 220
46	Drawing Cost	Included	
47	Technical Serv. Total		\$ 220
D. CONCRETE			
48	4" Main Building Slab	Included	\$ 13,125
49			
50	Concrete Work Total (see note)		\$ 13,125
E. LABOR			
51	Erect basic building and	Included	\$ 10,800
52	Install accessories		\$ 2,700
53	Misc Adds		\$ -
54	Labor Total		\$ 13,500
F. SUMMARY			
55	Basic Building Total - line 9		\$ 27,033
56	Option Total - line 43		\$ 10,814
57	Technical Serv. Total - line 47		\$ 220
58	Freight to: 75773		\$ 300
59	Subtotal (add lines 55 thru 58)		\$ 38,368
60	Sales Tax of Taxable amount 0.00%		\$ -
61	TOTAL MATERIAL COST		\$ 38,370
G. PAYMENT			
62	Down Payment (25% of line 61)		\$ 9,600
63	Due on Material Del.(Line 61 minus line 62)		\$ 28,770
64	Due on Completion of Concrete - line G31		\$ 13,125
65	Labor : Due on Framing (1/2 of line 54)		\$ 6,750
66	Due on Completion (1/2 of line 54)		\$ 6,750
67	TOTAL PROJECT COST (line 55 - 59)		\$ 64,995

Notes:
 Cut out asphalt only where concrete islands will be poured.
 Any repairs to asphalt will be done with bagged asphalt.
 This applies to concrete work and electrical trenches.

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 Building must ship by 10/1/21. The building will be repriced and submitted via Change Order if delayed beyond this date.

To: Chuck Bittner-Mineola PD Phone: 903-569-6294 Email: mineolapd@mineola.com 3D Design Link:	From: Johnny Kerby Phone: 903-438-7001 E-mail: johnnyk@southwest-metal.com
---	---

Date of Quote: 10/21/2021

A. BASIC BUILDING			
Main Structure Description - Bolt Up		NO Porches Included	
1	Width 18 Length 150 Eave Hgt. 12		
2	Roof Pitch 1:12		Location:
3	Bay Spacing: (SW) 6 @ 25'- 0"		Shed
4	Non-Expandable (LEW) 1 @ 18'- 0"		Width
5	Non-Expandable (REW) 1 @ 18'- 0"		Length
6	Front SW = Open to OPEN ft / Back SW = Open to OPEN ft		Roof Pitch
7	Left EW = Full Open / Right EW = Full Open		Low Clear Ht
8	Flush Girts @ 7' 4" Bypass Roof		Soffit Panel
9	Basic Building Total	\$ 28,295	
C. ENGINEERING / TECHNICAL SERVICES FEES			
	Code	Wind Speed	Live Load
	IBC 2015	115 mph	20 psf
		Ground Snow	Collateral
		5 psf	1.0 psf
	Description		Price
45	Eng Seals Req'd: Building Code (IBC 2015)	Included	\$ 270
46	Drawing Cost	Included	
47	Technical Serv. Total		\$ 270
D. CONCRETE			
48	4" Main Building Slab	Included	\$ 18,750
49			
50	Concrete Work Total (see note)		\$ 18,750
E. LABOR			
51	Erect basic building and	Included	\$ 16,200
52	Install accessories		\$ 2,700
53	Misc Adds		\$ -
54	Labor Total		\$ 18,900
F. SUMMARY			
55	Basic Building Total - line 9		\$ 28,295
56	Option Total - line 43		\$ 10,814
57	Technical Serv. Total - line 47		\$ 270
58	Freight to: 75773		\$ 300
59	Subtotal (add lines 55 thru 58)		\$ 39,680
60	Sales Tax of Taxable amount 0.00%		\$ -
61	TOTAL MATERIAL COST		\$ 39,680
G. PAYMENT			
62	Down Payment (25% of line 61)		\$ 9,920
63	Due on Material Del.(Line 61 minus line 62)		\$ 29,760
64	Due on Completion of Concrete - line G31		\$ 18,750
65	Labor : Due on Framing (1/2 of line 54)		\$ 9,450
66	Due on Completion (1/2 of line 54)		\$ 9,450
67	TOTAL PROJECT COST (line 55 - 59)		\$ 77,330

Notes:
 Cut out asphalt only where concrete piers will be poured.
 Any repairs to asphalt will be done with bagged asphalt.
 This applies to concrete work and electrical trenches.
 This does not include any repaving.
 Does not include any building Permits.

*** Quote valid for 5 days & Subject to local Sales / Use Tax***
 Building must ship by 1/14/22. The building will be repriced and submitted via Change Order if delayed beyond this date.

To: Chuck Bittner-Mineola PD 18x100 Phone: Email: 3D Design Link:	From: Johnny Kerby Phone: 903-438-7001 E-mail: johnnyk@southwest-metal.com
--	--


Date of Quote: 6/22/2021

A. BASIC BUILDING				
Main Structure Description - Bolt Up		NO Porches Included		
1	Width 18 Length 100 Eave Hgt. 12			
2	Roof Pitch 1:12	Location:		
3	Bay Spacing: (SW) 4 @ 25'- 0"	Shed		
4	Non-Expandable (LEW) 1 @ 18'- 0"	Width		
5	Non-Expandable (REW) 1 @ 18'- 0"	Length		
6	Front SW = Open to OPEN ft / Back SW = Open to OPEN ft	Roof Pitch		
7	Left EW = Full Open / Right EW = Full Open	Low Clear Ht		
8	Flush Girts @ 7' 4" Bypass Roof	Soffit Panel		
9	Basic Building Total \$ 18,110			
B. OPTIONS				
Description	Price			
10	ROOF - PBR-Prime Color Sel Color			
11	WALL - PBR-Prime Color Sel Color			
12	Colored Trim Sel Color			
13				
14	(NO Skylights)	\$ -		
15	(NO Roof Insulation)(NO Wall Insulation)	\$ -		
16		\$ -		
17	Gutters and Downspout	\$ 721		
18	NO Windows			
19				
20				
21				
22				
23				
24				
25	NO Overhead Doors			
26				
27				
28				
29				
30				
31				
32	NO Walkdoors			
33				
34				
35				
36				
37				
38	5 Pipe Ballards	Included		
39	Electrical	\$ 6,500.00		
40				
41				
42				
43	Options Total	\$ 7,221		
C. ENGINEERING / TECHNICAL SERVICES FEES				
Code	Wind Speed	Live Load	Ground Snow	Collateral
IBC 2015	115 mph	20 psf	5 psf	1.0 psf
Description				Price
45	Eng Seals Req'd: Building Code (IBC 2015)		Included	\$ 200
46	Drawing Cost		Included	
47	Technical Serv. Total			\$ 200
D. CONCRETE				
48	4" Main Building Slab	Included		\$ 8,750
49				
50	Concrete Work Total (see note)			\$ 8,750
E. LABOR				
51	Erect basic building and	Included		\$ 7,200
52	Install accessories			\$ 1,800
53	Misc Adds			\$ -
54	Labor Total			\$ 9,000
F. SUMMARY				
55	Basic Building Total - line 9			\$ 18,110
56	Option Total - line 43			\$ 7,221
57	Technical Serv. Total - line 47			\$ 200
58	Freight to:	Mineola, TX		\$ 300
59	Subtotal (add lines 55 thru 58)			\$ 25,832
60	Sales Tax of Taxable amount	0.00%		\$ -
61	TOTAL MATERIAL COST			\$ 25,835
G. PAYMENT				
62	Down Payment (25% of line 61)			\$ 6,460
63	Due on Material Del.(Line 61 minus line 62)			\$ 19,375
64	Due on Completion of Concrete - line G31			\$ 8,750
65	Labor : Due on Framing (1/2 of line 54)			\$ 4,500
66	Due on Completion (1/2 of line 54)			\$ 4,500
67	TOTAL PROJECT COST (line 55 - 59)			\$ 43,585

Notes:
 Cut out asphalt only where concrete islands will be poured.
 Any repairs to asphalt will be done with bagged asphalt.
 This applies to concrete work and elctrical trenches.

*** Quote valid for 5 days & Subject to local Sales / Use Tax***
 Building must ship by 10/1/21. The building will be repriced at current market and submitted via Change Order if delayed beyond this date.

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: American Rescue Plan – Category 2 – Public Health Response
TextMyGov

Background Information:

Community Communication; TextMyGov is a product that allows the city to send out announcements via text to any citizen that has signed up. Citizens can also report issues via text. Currently the city has no way, other than social media, to get out important communications out to our citizens.

Total Request: TBD

Recommendation:

Final Disposition:

TextMyGov

*The Simplest Way To
Communicate With Citizens*

Make It Easy For Citizens To:

Find Information

Citizens can easily find information and get their questions answered by texting in keywords.

Smart texting answers questions instantly with an automatic response 24/7.

Q/A Keyword Texting Examples:

Office Hours, Contact, Park Reservations, Pay Utilities

Report Issues

Citizens can text in keywords to report issues on the go.

Smart texting guides the user through the process, gaining intel on type of issue, address, detail, and even allows citizens to upload a picture of it. Once the issue is reported, it is sent to the correct department for review.

Reporting Keyword Texting Examples:

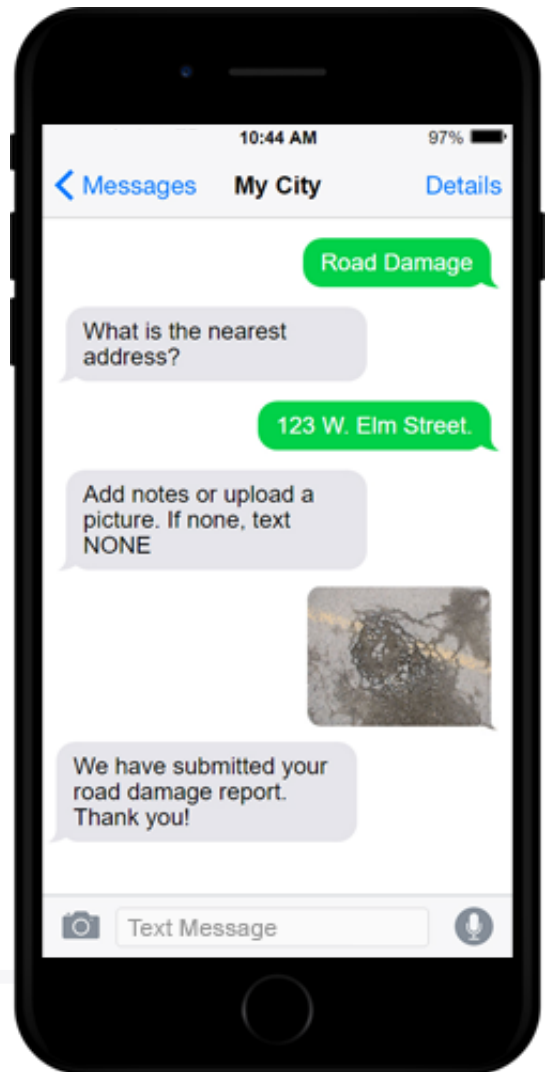
Safety Issue, Pothole, Animal Control

Receive Alerts

Citizens can opt-in to receive alerts, news, and events directly to their phone.

Mass Texting Examples:

Road Closures, Community Celebrations, Council Updates



Try It Out

Text **Hi** to (435)265-4446

Contact Us

Call (435)787-7222 , or Text **Demo** to (435)265-4446


View terms and privacy policy info at: textmygov.com/opt-in-terms-conditions.

Msg & Data rates apply. Msg frequency varies. Text STOP at any time to opt-out. Text HELP for contact info

Visit the website

TextMyGov.com

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: American Rescue Plan – Category 2 – Public Health
Response LaserFische

Background Information:

LaserFische is a cloud-based document and form software that enables employees (and citizens if we choose) the opportunity to view and create city documents 100% online. It streamlines document storage and retention. It will reduce the number of face-to-face contacts in the office and allow staff to work from home should the need arise.

Total Request: \$25,000 + annual licensing (general fund)

Recommendation:

Final Disposition:

Estimate

City of Mineola

Issued: September 22, 2021



TABLE OF CONTENTS

- Recommended Solution Overview: Laserfiche 3**
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- Laserfiche Subscription Licensing Guide 5**
- Laserfiche Subscription Definitions..... 6**
- Estimate: Laserfiche Subscription Professional..... 8**

RECOMMENDED SOLUTION OVERVIEW: LASERFICHE

MCCi is recommending the Laserfiche solution and MCCi Professional Services for your organization. With capabilities ranging from electronic records management to document routing, electronic forms, and integrations, Laserfiche is a powerful solution that enables the entire enterprise. Please keep in mind some of the features of Laserfiche:

USER-FRIENDLY

Laserfiche is very easy to learn, navigate, and use. With a folder structure similar to Windows Explorer, Laserfiche will seem familiar to your staff, giving them the confidence to begin scanning and retrieving documents almost immediately after installation.

COMPREHENSIVE SECURITY

Laserfiche Comprehensive Security allows you to control and administer the security of your documents. You determine which functions, such as scanning and printing, each staff member may use.

INTELLIGENT SEARCH

The Laserfiche Search Engine is a powerful tool to help users find the documents they need during their day-to-day processes, including full-text search, index search, and document and folder name. The Laserfiche full-text search unlocks the contents of your documents; if you need to find a word or phrase within a document, Laserfiche retrieves it immediately. An easy Google-style toolbar is available for searching as well.

INTEGRATION

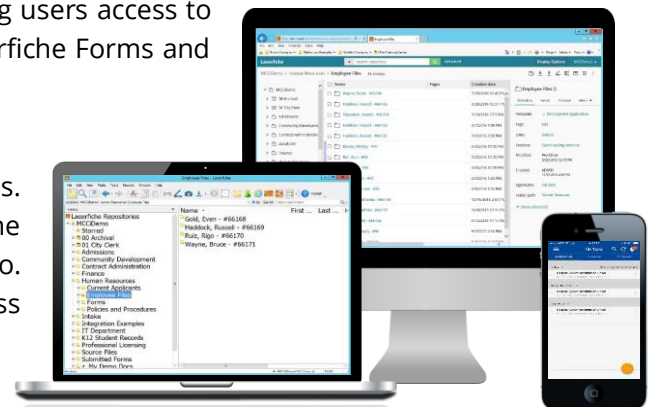
Laserfiche is the central repository for records in your organization and allows you to integrate other main line-of-business solutions easily. Whether you are looking for a way to integrate with a departmental solution, ERP solution, Microsoft Office application or SharePoint, etc., Laserfiche has options available to reduce duplicate data entry and provides seamless access to your records.

E-FORMS & BUSINESS PROCESS AUTOMATION

Laserfiche allows users to capture information while automating and transforming business processes. Users are finding efficiencies by reducing the time processes take and giving users access to information instantaneously through the implementation of Laserfiche Forms and Laserfiche Workflow, resulting in cost savings for the organization.

MOBILITY & WEB TOOLS

Mobile devices are used in organizations for day-to-day operations. Laserfiche has options available to ensure you can access Laserfiche from these devices and perform related actions quickly on the go. There are also options to give your outside citizens/customers access to records through the web to promote transparency and decrease records requests.



LASERFICHE SUBSCRIPTION

MCCi is recommending the Subscription platform for your organization. Laserfiche Subscription seamlessly combines traditional content services platform (CSP) functionality with powerful business process management, auditing tools, and security. This platform is designed for clients like you, who **innovate and evolve** with changing technologies, **digitally transforming** their organization, and expanding business processes across the enterprise.

Unlike purchased perpetual licensing, Laserfiche Subscription lowers your initial licensing costs based on *subscribing* to the rights to use Laserfiche products and services instead of *owning* them. With included functional ranging from records management (DoD 5015.2 certified) to document routing, electronic forms, and batch processing tools, Laserfiche Subscription provides an easy-to-use, cost-effective platform for automating day-to-day business processes. By providing unlimited document repositories and servers, Laserfiche Subscription supports development, testing, staging and production, putting you in complete control of your business processes and system design.

LASERFICHE SUBSCRIPTION LICENSING GUIDE

To determine which platform/licenses are applicable, please refer to the [Pricing](#) section.

LASERFICHE PLATFORM ARCHITECTURE			
	Starter	Professional	Business
Application Servers	1	Unlimited	Unlimited
Repositories	1	15	15
Database Options	SQL Express	SQL	SQL
FULL USE ACCESS LICENSES			
	Starter	Professional	Business
Full Named Users	Minimum of 1	Minimum of 10	Minimum of 25
Snapshot	Included	Included	Included
Email	Included	Included	Included
Web Client	Included	Included	Included
Mobile Access	Included	Included	Included
Audit Trail	Included (Starter)	Included (Starter) Advanced is Add-on Option	Included (Advanced)
Workflow	Not Available	Included	Included
Connector	Not Available	Included	Included
Forms Professional	Not Available	Included	Included
Enterprise Identity Management	Not Available	Not Available	Included
LIMITED USE ACCESS LICENSES			
	Starter	Professional	Business
Participant Users	Not Available	Add-on Option, Minimum of 10	Add-on Option, Minimum of 10
Community Users	Not Available	Add-on Option	Add-on Option
Education Users	Not Available	Add-on Option	Add-on Option
MODULE BASED LICENSES			
	Starter	Professional	Business
Import Agent with Email Archiving	Included	Included	Included
ScanConnect	Add-on Option	Add-on Option	Add-on Option
Public Portal (WebLink) †	Options: Public Portal for 1, 2 and Unlimited Laserfiche Servers	Options: Public Portal for 1, 2 and Unlimited Laserfiche Servers	Unlimited Public Portal Included
Records Management	Not Available	Add-on Option	Included
Quick Fields Complete with Agent ††	Add-on Option	10 Installations Included	10 Installations Included
Forms Portal †	Not Available	Add-on Option	3 Instances of Forms Portal Included
Sandbox*	Add-on Option	Add-on Option	3 Sandboxes Included
INTEGRATIONS			
	Starter	Professional	Business
Microsoft 365 Integration with Simultaneous Editing	Included	Included	Included
Integration with SharePoint	Included	Included	Included
Federated Search	Not Available	Included	Included
Integration with DocuSign	Add-on Option	Add-on Option	Included
Integration with LaserApp	Add-on Option	Add-on Option	Add-on Option
Laserfiche for Ricoh MFD	Add-on Option	Add-on Option	Add-on Option
Certified Integration with SAP ArchiveLink	Add-on Option	Add-on Option	Add-on Option

† Public Portal and Forms Portal are licensed per Laserfiche Application Server.

†† Quick Fields is licensed per machine.

* A sandbox environment includes 10 users, Laserfiche Directory Server and any additional add-ons purchased, such as portals.

LASERFICHE SUBSCRIPTION DEFINITIONS

To determine which licenses are applicable, please refer to the [Pricing](#) section. Your specific implementation may not include all features below.

LASERFICHE SUBSCRIPTION

Laserfiche Subscription allows organizations to access the entire Laserfiche product suite at a cost-effective price point. It is accessible, convenient and designed to help your organization scale. With Laserfiche Subscription, you have the flexibility to manage licenses based on user roles or expected growth so you can easily scale your deployment with your organization. Laserfiche offers three different tiers: Starter, Professional and Business. All Laserfiche Subscription tiers include:

- **Web Client:** Enables subscription users to access content through a web browser.
- **Laserfiche Mobile:** An app (Android and Apple) that enables you to capture, upload, and securely access and work with documents inside Laserfiche while on the go.
- **Laserfiche Snapshot:** "Print" electronic documents into your repository as TIFF images with this virtual printer. Laserfiche Snapshot works as though you had printed the document and then scanned it back into Laserfiche but allows you to skip the step of making a physical printed copy.
- **Audit Trail:** Track activities performed in a Laserfiche repository and generate reports. Auditing helps to show compliance with legal regulations and contributes to the security of the Laserfiche repository.
- **Automated text extraction:** Automatically extract specific text.
- **Import Agent with Email Archive:** A tool for automatically importing files into the Laserfiche repository from a Windows folder, and the Email Archive allows you to automatically archive emails to Laserfiche. Email Archive can extract and assign metadata to the emails saved in Laserfiche, as well as extract and save attachments and the email's distribution list file.
- **Microsoft Office Integration:** Integration with Microsoft Office® Suite. Allows for direct content import as well as indexing capabilities. As a part of this integration, emails and attachments stored in Outlook can be imported to the repository with a single click and auto indexed with information such as sender, subject, time received, etc.
- **Integration with SharePoint:** The SharePoint Integration (SPI) is built on the power of Laserfiche Web Client, a Section 508-compliant thin client that reduces installation, support, and maintenance requirements. The integration requires an on-premises installation of SharePoint.

LASERFICHE PROFESSIONAL SUBSCRIPTION

Please refer to the [Pricing](#) section to determine which package was quoted. This functionality provides many tools to automate business processes and reduce manual work:

- **Full SQL Support**
- **15 Repositories per Laserfiche Application Server**
- **Workflow:** Automates business processes, such as approvals, routing based on conditions, or database integrations, improving consistency with how records are filed in Laserfiche.
- **Forms Professional:** Laserfiche Forms allows organizations to create electronic fillable forms for collection and processing information and has flexible design options to meet your organization's needs. You can:
 - Create custom forms from a library of field or selection elements.
 - Utilize the Business process library includes (10.1+) a digital library of prebuilt form templates designed for easier process automation deployment
 - Automate business processes for form data to follow, such as decision-making, emailing, or approvals (dynamic behaviors available with CSS and JavaScript).
 - Role-based security is included to allow and restrict access to necessary functions for form submitters, reviewers, approvers, form creators, and system administrators.

Reporting tools allow different views of details on submitted forms such as:

- User view of details about all submitted forms.
- Approver “dashboard” of submissions awaiting approval.
- Administrator views of all submissions by form and approval status.
- Forms can be used internally or externally (with the appropriate licensing). Publication options include a login to forms system, public URL, secure URL, or embedded into a webpage.
- **Reporting and Analytics:** Use out-of-the-box reports or create custom reports on process data for insights to make informed decisions.
- **Connector:** Provides a no-code means for integrating Laserfiche with line-of-business applications
- **Quick Fields Complete with Agent:** An advanced automated data capture solution. The complete suite of modules for Quick Fields are included along with Agent that allows scheduled automated processing sessions around the clock, without operator intervention.
- **Federated Search:** A web application that allows you to perform searches across multiple repositories at the same time.

LASERFICHE PROFESSIONAL SUBSCRIPTION ADD-ONS

These items are optional and are only part of the proposed solution if pricing has been included.

- **Public Portal:** Share documents with people outside the organization, providing read-only access to specific documents without signing in.
- **Forms Portal:** Allow non-authenticated users to view and submit public starting forms.
- **Sandbox:** A sandbox environment includes 10 users, Laserfiche Directory Server and any additional add-ons purchased, such as portals.
- **Records Management Edition:** Process records and record folders according to a life cycle, through creation, retrieval, storage, and disposition.
- **Participant Users:** For employees in need of read-only repository access and the ability to participate in forms processes. Education Participants are available for educational institutions.
- **Community Users:** For non-employees and non-contractors. Provides read-only repository access and ability to participate in forms processes (i.e. Vendor Management, Residents).
- **SDK:** Access to the same Web Services, APIs, and libraries for integration with other applications.
- **ScanConnect:** Enables the use of ISIS scanning drivers with Laserfiche scanning.
- **Laserfiche Integration with DocuSign:** Initiate a signing process from within Laserfiche Cloud. Users may select the type of signing process they are initiating and attach documents that need to be a part of that process. Once the signing process completes, documents are imported back into the Laserfiche Repository from DocuSign as new versions of the un-signed document. Information captured during the signing process may be mapped to Laserfiche metadata fields.
- **Certified Integration with SAP ArchiveLink:** Allows you to configure a Laserfiche repository as a content repository in SAP. Archive content from SAP in Laserfiche as well as search, retrieve, update, and delete archived content.
- **Integration with LaserApp:** This is a third-party application that helps Financial Services clients fill out and file forms. Using the Laserfiche integration with Laser App, you can then store those forms in Laserfiche, and extract information from your forms to populate Laserfiche metadata.
- **Laserfiche for Ricoh MFD:** A single integrated solution in which scanning, searching, browsing, and printing from the Laserfiche Server can be performed.

ESTIMATE: LASERFICHE PROFESSIONAL SUBSCRIPTION

Client Name: City of Mineola
Estimate Number: 21166
Estimate Type: Net New

Estimate Date: September 22, 2021


<i>Product Description:</i>	<i>Qty.</i>	<i>Unit Cost</i>	<i>BuyBoard #625-20</i>	<i>Annual Total</i>
LASERFICHE ANNUAL SUBSCRIPTION - BASIC				
<input checked="" type="checkbox"/> Laserfiche Professional User Subscription (10-49 Users)	10	\$710.00	\$674.50	\$6,745.00
<input checked="" type="checkbox"/> Laserfiche Quick Fields Complete with Agent Subscription (10-Pack)	1	Included	Included	Included
<input checked="" type="checkbox"/> Laserfiche Starter Audit Trail Subscription	1	Included	Included	Included
Laserfiche Annual Recurring Subscription Subtotal				\$6,745.00
MCCi SUPPLEMENTAL SUPPORT SERVICES SUBSCRIPTION				
<input checked="" type="checkbox"/> Managed Support Services for Laserfiche	1	\$2,079.00	\$2,079.00	\$2,079.00
<input checked="" type="checkbox"/> Training Center for Laserfiche Subscription (1-49 Users), Per User	10	\$78.00	\$78.00	\$780.00
<input checked="" type="checkbox"/> MCCi SLA for Laserfiche (5-10 Users)	1	\$650.00	\$585.00	\$585.00
MCCi Supplemental Support Services Annual Recurring Subscription Subtotal				\$3,444.00
GRAND TOTAL - RECURRING ANNUAL SUPPORT/SUBSCRIPTION				\$10,189.00

<i>Service Description:</i>	<i>Qty.</i>	<i>Unit Cost</i>	<i>BuyBoard #625-20</i>	<i>Total</i>
MCCi SERVICE PACKAGES				
<input checked="" type="checkbox"/> Implementation Services Package <i>Cost is based on the current components provided herein. MCCi's certified personnel will administer these services to assist Client with implementing the software/subscription components purchased.</i>	1	\$2,870.00	\$2,726.50	\$2,726.50
<input checked="" type="checkbox"/> Laserfiche Installation Package	1	\$5,125.00	\$4,868.75	\$4,868.75
<input checked="" type="checkbox"/> Laserfiche Filing Workflow Configuration <i>Up to 15 Document Types.</i>	1	\$4,100.00	\$3,895.00	\$3,895.00
<input checked="" type="checkbox"/> Laserfiche Training Services, Remote Per Day <i>Workflow training and installation excluded.</i>	2	\$1,600.00	\$1,520.00	\$3,040.00
Service Packages Subtotal				\$14,530.25
GRAND TOTAL - ONE-TIME SERVICES				\$14,530.25

TOTAL LASERFICHE PROJECT COST	\$24,719.25
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NOTE: The information presented in this document is based on the results of MCCi and Client's collaborative preliminary discovery thus far and merely serves as an estimate to be used for planning purposes. As planning and discovery continue, the project scope and costs may change to meet the specific needs of the Client. MCCi will present a formal detailed pricing proposal and project scope for approval prior to the start of any project. This is not a formal quote. Additional services will likely need to be included based on required discovery session.

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: American Rescue Plan – Category 2 – Public Health Response
Traffic Alert Radar & Message Trailer

Background Information:

Traffic Alert Radar and Message Trailer; this product can be used to alert traffic any message the city wants to relay. It can be used by police, first responders and street department. It is another way we can relay information to citizens and visitors of public health response initiatives or any other message the city needs to convey.

Total Request: \$17,000

Recommendation:

Final Disposition:

ALL TRAFFIC SOLUTIONS



A sign of the future.™

Purchase Order address:

3100 Research Drive
State College, PA 16801

All Traffic Solutions Inc.
12950 Worldgate Dr.
Ste 310
State College, PA 16801
Phone: 814-237-9005
Fax: 814-237-9006

Tax ID: 25-1887906

QUOTE

QUOTE NO: Q-58372			DATE: 4/6/2021		PAGE NO: 1	
MANUFACTURER: All Traffic Solutions Jim Fink , ext			Independent Sales Rep:			
BILL TO: Mineola Police Department-TX			SHIP TO: Mineola Police Department-TX			

Attn: Charles Bittner

ITEM NO:	DESCRIPTION:	QTY:	EACH:	EXT. PRICE:
	GSA number GSA-07F-6092R If this quote includes subscription applications please refer to the related subscription agreement for billing options and other details. TEXAS BUY BOARD PRICING – contract # 608-20 SA24 – Combined Radar and message sign – trailer mounted with 90 watt solar assist – all features activated perpetually (Bluetooth – Data and imaging) 1 year of web services (TraffiCloud) to all 6 Apps (Remote Management – Imaging – Data – Alerts, Mapping and Premier Care warranty) - shipping and training. Red and Blue Flashers			
		SALES AMOUNT:		\$16,650.00
		SHIPPING:		
		TOTAL:		\$16,650.00

Duration: This quote is good for 120 days from date of issue.

Shipping Notes: Unless shipping charges are specifically indicated, prices are FOB Destination. Shipping charges may apply

Taxes: Taxes are not included in quote. Please provide a tax exempt certificate or sales tax will be applied.

Warranty: Unless otherwise indicated, all products have a one year warranty from date of sale. Warranty extensions are a component of some applications that are available at time of purchase.

Chief Bittner

From: Jim Fink <jfink@alltrafficsolutions.com>
Sent: Tuesday, April 6, 2021 3:58 PM
To: Chief Bittner
Subject: Radar and Message Trailer Quotes
Attachments: IA18_IA24 Variable Message Sign.pdf; SA18_Mineola Police Department-TX - All Traffic Solutions Quote.pdf; SA24_Mineola Police Department-TX - All Traffic Solutions Quote (1).pdf; Messages.docx

Chief - thank you for talking with me today.

I have attached the 2 quotes you requested and pictures are also attached along with some sample pre-programmed messages.

In both quotes you will see our Texas Buy Board Contract and, at the bottom of each quote, is the discount applied.

Both quotes include shipping and all the options we discussed.

If you or anyone else would like to see more regarding programming or features, I can easily set up a quick 15 minute virtual presentation at your convenience.

Please let me know if you have any questions.

Jim Fink

571-549-3763

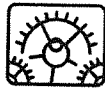
All Traffic Solutions

TraffiCloud: Access All Your Traffic Safety Equipment from One Place

ATS TraffiCloud is our secure, web-based ecosystem for managing all your traffic safety equipment.

EQUIPMENT MANAGEMENT

Stop wasting time driving to equipment to update and monitor it.



- Check status and change settings from any Internet-connected device
- Send a single message to multiple signs at once
- Respond immediately to changing situations

CONDITIONAL MESSAGING

Conditional sensor messaging incorporates sensor data in messages.



- Temperature, water, emergency alerts, timers, time to destination, available parking

IMAGE MANAGEMENT

Achieve greater awareness with alarms or by requesting generated images.



- Capture images based on tampering, time intervals or upon request*
- Review, edit, print and act on useful images

*Images can be used to identify vehicle make and color but are not ALPR quality.

ALERTS

Specify when and whom to notify upon occurrence of certain conditions.



- Receive email or text as events happen
- Be aware of low batteries and tampering.

MESSAGE LIBRARY

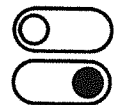
Create and store message groups.



- Schedule sign modes and messages, up to 13 times per day; repeat daily or weekly

MAPPING

Manage your entire program through an intuitive visual interface.



- Interactive map provides a window to all system information

PREMIER CARE

Get a perpetual warranty and remote diagnostics with your subscription.



- 50% discount on accidental damage
- 50% discount on most batteries and accessories

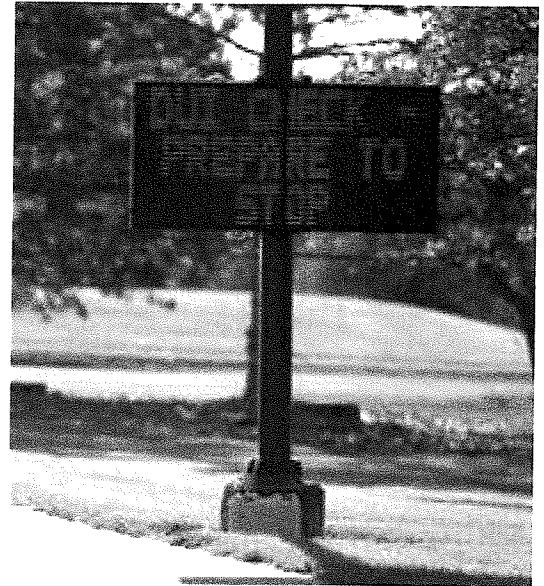
Take a demo of TraffiCloud and discover the benefits of automated traffic management. Visit <http://alltrafficsolutions.com/solutions/traffcloud> for more information, email sales@alltrafficsolutions.com or call 866.366.6602.



All Traffic Solutions

12950 Worldgate Drive, Suite 310, Herndon, VA 20170

© All Traffic Solutions. TraffiCloud leverages our patented technology (US Patents 8417442; 8755990; 9070287; 9411893) to deliver unique cloud-based management, features and functionality.



InstAlert 18 and InstAlert 24 Variable Message Signs

CLOUD-BASED EASE AND ACCESSIBILITY

Access and monitor InstAlert from anywhere with TraffiCloud.®

Display conditional messaging

Display different messages based on live inputs from any sensor or data source such as surface or air temperature, water levels, weather alerts, timer values, and real-time parking availability.

Broadcast a message to all signs simultaneously

Ideal for emergency alerts. Update one or all your sign messages in real time with just a few clicks from your laptop or tablet*.

Receive alerts

Set email or text alerts for low batteries or tampering*. Program different message modes, schedule messages for different days and times.

**requires TraffiCloud subscription*

Product Specs

INSTALERT 18

- Text – 1 Line; 4 Characters; 10" H
- Text – 2 Line; 6 Characters; 7" H
- **Dimensions:** 20" H x 30" W x 2.96" D
- **Weight:** 25 lbs

INSTALERT 24

- Text – 1 Line; 4 Characters; 24" H
- Text – 2 Line; 8 Characters; 10" H
- Text – 3 Line; 12 Characters; 7" H
- **Dimensions:** 28" H x 30" W x 3.25" D
- **Weight:** 43 lbs

Popular Options

Solar panel

PowerCase

Portable post

TraffiCloud Message Suite

InstAlert Variable Message Sign

PORTABLE MESSAGE SIGNS YOU CAN PROGRAM FROM ANYWHERE.

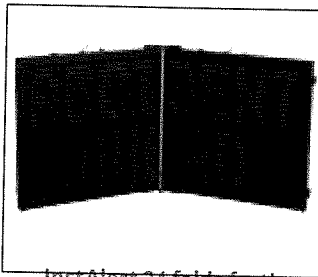
The patented InstAlert family of signs are the most portable, rugged and multi-purpose variable message signs available.

THE ONLY VMS THAT FOLDS TO FIT IN YOUR TRUNK.

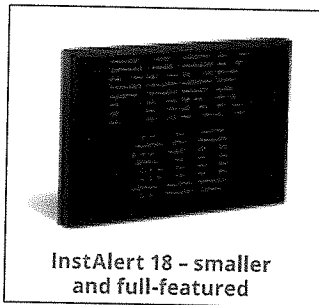
Built for ease of use, InstAlert is the lightest, most portable MUTCD-compliant variable message sign available. Simple one-person deployment makes it ideal for portable or permanent use.

MESSAGING FLEXIBILITY

Go beyond basic messages with a full-matrix sign that makes it easy to display multiple screens of text, chevrons or custom images.



InstAlert 24 folds fast!



InstAlert 18 - smaller and full-featured



SIMPLE UNIVERSAL MOUNTING

Mount this sign almost anywhere—on a post, pole, trailer or vehicle—in about a minute.

DURABLE CONSTRUCTION

The welded aluminum enclosure, concealed mounting hardware, shatterproof Lexan and graffiti-resistant powder coating make it super tough.

ENGINEERED AND MANUFACTURED IN THE USA

All ATS signs and devices comply with the Buy American Act and the Buy America Act.

Multi-purpose

Protect officers, first responders and work crews; display emergency alerts and road conditions, identify DUI checkpoints and rideshare locations, direct drivers to parking or away from accidents; advise of temporary road closures, and share traffic updates in real time.

Programmable

Change the message on one InstAlert sign or all your signs at the same time from any Internet connection with ATS TrafficCloud Message Suite or the ATS mobile app.

Ultra-Portable Message Trailer

Take your InstAlert message trailer wherever roadside messaging is needed. Lightweight and easy to maneuver.

Choose a Message from the Library

Filters



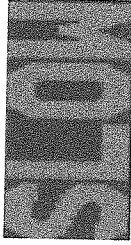
Cancel

Add Selected Message

Name	Description	Screens	Last Modified
ATS LOGO ATS gives bar	ATS LOGO ATS gives back	3	2020-09-30 07:34:18
ATS LOGO Proudly Servi	ATS LOGO Proudly Serving	3	2020-09-30 07:37:56
ATS LOGO Share Covid	ATS LOGO Share Covid	3	2020-09-30 07:39:04
ATS LOGO Speeders	ATS LOGO Speeders	3	2020-09-30 07:40:13
ATS LOGO Thank You - <	ATS LOGO Thank You IACP	3	2020-09-30 07:31:36
ATS LOGO Welcome to I	ATS LOGO Welcome to IACP	2	2020-09-30 07:32:27
Covide Testing arrow lef		4	2020-09-22 08:30:38
acc ahead move L		3	2020-04-14 13:55:39
acc ahead move L		3	2020-08-12 15:07:17
acc ahead move L		3	2020-08-13 08:13:00
acc ahead move R		3	2020-04-14 13:55:39
acc ahead move R		3	2020-08-12 15:07:17
acc ahead move R		3	2020-09-22 08:56:07
acc ahead stop		2	2020-04-14 13:55:39

Selected Message

Preview



You can set the sign for DEPENDENT MESSAGES for Speed or Non-Speed related messages

Choose a Message from the Library

Filters



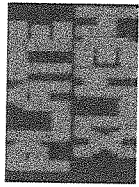
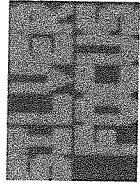
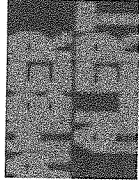
Cancel

Add Selected Message

Name	Description	Screens	Last Modified
ATS Logo 18		2	2020-06-11 11:27:35
Covid Testing arrow left		1	2020-05-13 09:57:13
VIP turn		4	2020-09-22 08:29:38
VIP turn		2	2020-04-14 13:55:39
VIP turn		2	2020-08-12 15:07:17
amber alert		2	2020-08-13 08:13:00
amber alert		3	2020-04-14 13:55:39
amber alert		3	2020-08-12 15:07:17
arrow left		3	2020-08-13 08:13:00
arrow left		3	2020-04-14 13:55:39
arrow left		3	2020-08-13 08:13:00
arrow right		3	2020-04-14 13:55:39
arrow right		3	2020-08-12 15:07:17
arrow right		3	2020-08-13 08:13:00

Selected Message

Preview



Choose a Message from the Library

Filters



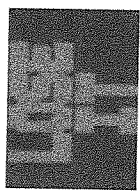
Cancel

Add Selected Message

Name	Description	Screens	Last Modified
arrow right		3	2020-08-12 15:07:17
arrow right		3	2020-08-13 08:13:00
bike lane		2	2020-04-14 13:55:39
bike lane		2	2020-08-12 15:07:17
bike lane		2	2020-08-13 08:13:00
booze it lose it		3	2020-04-14 13:55:39
booze it lose it		3	2020-08-12 15:07:17
booze it lose it		3	2020-08-13 08:13:00
buckle up		2	2020-04-14 13:55:39
buckle up		2	2020-08-12 15:07:17
buckle up		2	2020-08-13 08:13:00
chevron left		3	2020-04-14 13:55:39
chevron left		3	2020-08-12 15:07:17
chevron left		3	2020-08-13 08:13:00

Selected Message

Preview



Advanced

Apply Changes

Cancel

Submit

Name: JimiDemoSA24

Serial #: 249533120425F10

Sign Mode: Single Message

Tags: Pick Tags (0)

Last Login: 6 days ago

Estimated Next Login: 3/31/2021 4:29 PM (past due)

Assigned Site: No Site Assigned

Apply Changes

When new Site is confirmed by Sign

in the past

2021-Apr-06 15:28:42



Wichita

Kingman

Map data ©2021 Google

Terms of Use

Report a map error

Messages on sign

Name

instMessage - Copy

acc ahead move R

acc fender bender kee

amber alert

arrow left

arrow right

ATS Logo Trade Show

booze it lose it

chevrons left

chevrons right

click it or ticket

const caution flagger

const caution night

emer public tune

evac route strait

Move Up

Move Down

Preview

Make Active

Add New Message

Copy to the Library

Edit

Delete

Select Message

Choose one from the Library

Message # 10 click it or ticket

Active Message (Displays upon Submit)

Message # 10 click it or ticket

Alert Recipients

Send Alert?

Low Battery

Very Low Battery

Tamper

High Speed

Congestion

Awareness Image every

Threshold

20 %

10 %

40 MPH

10 MPH

60 Minutes

Image Quality

High

High

Medium

Medium

If you have selected 'Send Alert' & 'Take Picture', the alert email will have the image attached.

Power

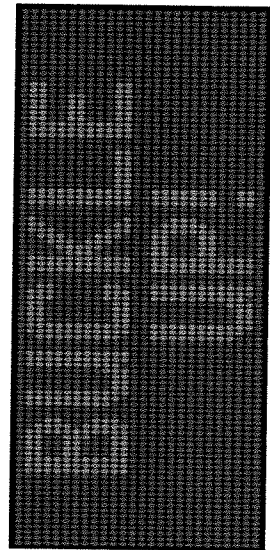
Brightness: 1 to 10

Solar Panel Installed

Supply Type: Lead Acid Battery

Capacity: 26 AH

Capacity: 0 Watts



Edit Sign Settings

Advanced

Cancel Submit

Apply Changes

... Now

... When new Site is confirmed by Sign
... in the past 2021-Apr-06 15:28:42

EID: [] []



Kingman
Map data ©2021 Google

Terms of Use Report a map error

Tags: Pick Tags (0)

Last Login: 6 days ago

Estimated Next Login: 3/31/2021 4:29 PM (past due)

Assigned Site: No Site Assigned

Name: JimfDemoSA24

Serial #: 249533120425F10

Sign Mode: Single Message

Messages on sign

Add New Message Selected Message Copy to the Library Edit Delete

- 0 instaMessage - Copy
- 1 acc ahead move R
- 2 acc fender bender kee
- 3 amber alert
- 4 arrow left
- 5 arrow right
- 6 ATS Logo Trade Show
- 7 booze it lose it
- 8 chevrons left
- 9 chevrons right
- 10 click it or ticket
- 11 const caution flagger
- 12 const caution night
- 13 emer public tune
- 14 evac route strait

Move Up

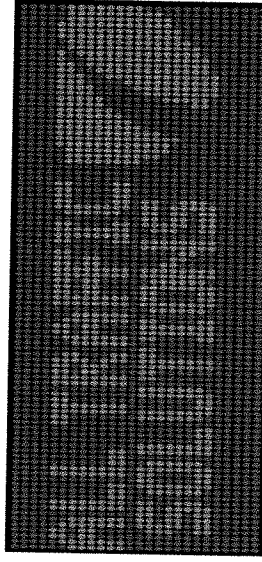
Move Down

Preview

Make Active

Active Message (Displays upon Submit)

Message # 6 ATS Logo Trade Show



Alerts and Images

Alert Recipients

Send Alert? **Threshold**

Low Battery 20 %

Very Low Battery 10 %

Tamper **Image Quality**

High Speed 40 MPH High

Congestion 10 MPH High Medium Medium

Awareness Image every 60 Minutes Medium

If you have selected 'Send Alert' & 'Take Picture', the alert email will have the image attached.

Power

Brightness: 1 to 10 Solar Panel Installed

Supply Type: Lead Acid Battery Capacity: 26 AH Capacity: 0 Watts

Choose a Message from the Library

Filters



Cancel

Add Selected Message

Name	Description	Screens	Last Modified
ATS LOGO ATS gives bac	ATS LOGO ATS gives back	3	2020-09-30 07:34:18
ATS LOGO Proudly Servi	ATS LOGO Proudly Serving	3	2020-09-30 07:37:56
ATS LOGO Share Covid	ATS LOGO Share Covid	3	2020-09-30 07:39:04
ATS LOGO Speeders	ATS LOGO Speeders	3	2020-09-30 07:40:13
ATS LOGO Thank You - C	ATS LOGO Thank You IACP	3	2020-09-30 07:31:36
ATS LOGO Welcome to I	ATS LOGO Welcome to IACP	2	2020-09-30 07:32:27
Covide Testing arrow lef		4	2020-09-22 08:30:38
acc ahead move L		3	2020-04-14 13:55:39
acc ahead move L		3	2020-08-12 15:07:17
acc ahead move L		3	2020-08-13 08:13:00
acc ahead move R		3	2020-04-14 13:55:39
acc ahead move R		3	2020-08-12 15:07:17
acc ahead move R		3	2020-09-22 08:56:07
acc ahead stop		2	2020-04-14 13:55:39

Selected Message

Preview



All the units and their status show up on the TraffiCloud Dashboard

Powered by All Traffic Solutions

Home
Management
Reports
Map
Tools
Admin

Welcome, Jim Fink
Jim Fink DEMO

TraffiCloud
Count and Classify

- Equipment
- Messages
- Dependent Messages
- Sites
- Images
- Alerts

Name	Product	Power	Assigned Site	Signal Strength	Serial Number	Settings	Pending SmartMove
atsJim_SH12	Shield 12 Speed Display		Watercross Ln, NB		129944100104F08	Up to date	
atsJim_SA18	SpeedAlert 18 Radar Message Sign (F		No Site Assigned		189705150111F12	Up to date	
ats0425	SpeedAlert 24 Radar Message Sign (F		No Site Assigned		24953312042530	Waiting for sync	
JimDemoSA24	SpeedAlert 24 Radar Message Sign (F		No Site Assigned		249533120425F10	Up to date	

Selected Equipment Details atsJim_SH12

Last Location and Date: 37.754040, -97.454848 3/31/2021 12:23:36 PM

Map **Satellite**

Map data ©2021 Terms of Use Report a map error

Sign Mode: Speed Display

Speed Limit: 30

Average Speed: 38 85th Percentile: 49

Edit Sign Settings

Advanced

Cancel

Submit

Apply Changes

El Di

Wichita

Kingman

Tags: Pick Tags (0)

Last Login: 6 days ago

Estimated Next Login: 3/31/2021 4:24 PM (past due)

Assigned Site: No Site Assigned

Name: atslim_SA18

Serial #: 189705150111F12

Sign Mode: Dependent Messages

... When new Site is confirmed by Sign

... in the past 2021-Apr-06 15:26:10

Report a map error

Terms of Use

Map data ©2021 Google

Report a map error

Report a map error

Dependent Message New Edit Choose from Library Copy to Library

Message Group Name: Speed Dependent Msg

Description:

Messages are Dependent on: Detected Speed

Radar Sensitivity: 8

0 MPH

&

150 MPH

&

10 MPH

&

45 MPH

20 MPH

Activate Strobe Above

Alerts and Images

Alert Recipients

Send Alert?

Threshold

Low Battery

30 %

Very Low Battery

15 %

Tamper

50 MPH

High Speed

5 MPH

Congestion

180

Awareness Image every

Minutes

Take Picture?

Image Quality

High

High

High

High

If you have selected 'Send Alert' & 'Take Picture', the alert email will have the image attached.

Power

Brightness:

1

to

10

Solar Panel Installed

Supply Type

Lead Acid Battery

Capacity

26 AH

Capacity

0 Watts

ConditionName	MessageName
No Vehicles	Blank Message
Under Speed Limit	Thank You
Within 10 MPH over the Speed Limit	Speed Limit
Between 10 and 20 MPH over the Speed Limit	SLOW DOWN
More than 20 MPH over the Speed Limit	TOO FAST

Selected Condition's Message Preview

All the units and their status show up on the TraffiCloud Dashboard

Powered by All Traffic Solutions

Welcome, Jim Fink
Jim Fink DEMC
Logout

Equipment
Messages
Dependent Messages
Sites
Images
Alerts

Home
Management
Reports
Map
Tools
Admin

TraffiCloud Equipment *Count and Classify*

Name	Product	Power	Assigned Site	Signal Strength	Serial Number	Settings
atsJim_SH12	Shield 12 Speed Display		Watercross Ln, NB		129944100104F08	Up to date
atsJim_SA1B	SpeedAlert 18 Radar Message Sign (f		No Site Assigned		189705150111F12	Up to date
ats0425	SpeedAlert 24 Radar Message Sign (f		No Site Assigned		24953312042530	Waiting for sync
JimIDemoSA24	SpeedAlert 24 Radar Message Sign (f		No Site Assigned		249533120425F10	Up to date

Selected Equipment Details *atsJim_SH12*

Last Location and Date: 37.754040, -97.454848 3/31/2021 12:23:36 PM

Map **Satellite**

Map data ©2021 Terms of Use Report a map error

Sign Mode: Speed Display

Speed Limit: 30


Average Speed: 38 **85th Percentile:** 49

Last Login: 3/31/2021 3:52 PM -5 UTC

Estimated Next Login: 3/31/2021 6:52 PM (past due)

[Edit Settings](#)

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: American Rescue Plan – Category 2 – Public Health Response
LED Billboard

Background Information:

LED Billboard on US Hwy 69 South – Display for emergency announcements, other announcements.

Total Request: \$80,941.15

Recommendation:

Final Disposition:



SIGN-EXPRESS

LIGHTED SIGNS & LED DISPLAYS

1924 RANKIN RD, SUITE 300
HOUSTON, TX 77073

TOLL FREE: 800.888.5051
FAX: 281.990.6750
TECL #: 18812

Ingress Protection / MET / UL

Ingress Protection (IP) According to EN 60529 / DIN 40050

IP68 Protection Against Dust		IP68 Protection Against Water	
0	No protection	0	No protection
1	Protection against large foreign bodies	1	Protection against dripping water
2	Protection against medium foreign bodies	2	Protection against inclined water drops
3	Protection against small foreign bodies	3	Protection against spraying water
4	Protection against foreign grains	4	Protection against splashing water
5	Dust-protected	5	Protection against water jets
6	Dust-tight	6	Protection against powerful water jets
		7	Protection against water penetration
		8	Protection against submersion



PRODUCT SAFETY TESTING & CERTIFICATION

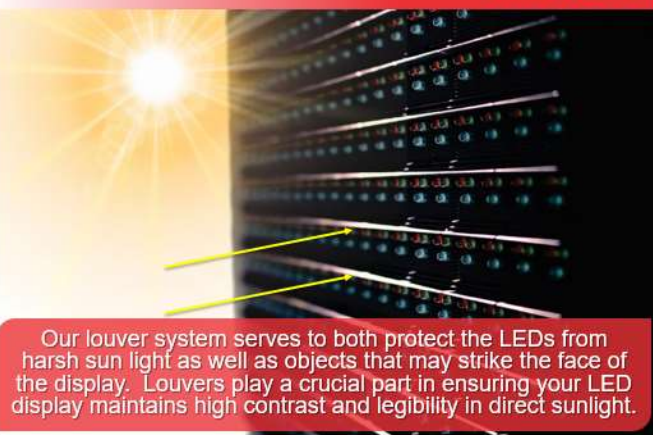
All of our LED displays are MET Lab Certified to UL 48 Standard. In addition, our LED Displays feature IP 67 Rated fronts and IP56 Rated backs which is the highest in our industry.

Easy Front Service Modules

Four Quick release 90° turns with an allen key. No screws to strip or lose during module replacement. This makes repair quick and simple.



Louvers



Our louver system serves to both protect the LEDs from harsh sun light as well as objects that may strike the face of the display. Louvers play a crucial part in ensuring your LED display maintains high contrast and legibility in direct sunlight.

Product Features:

- 16mm 12.6" x 12.6" Full Color Modules
- 10,000 NITS Brightness (Sun=4,000 NITS)
- LED Lifespan: 100,000 Hours
- Wireless Communication
- 3 Year Warranty with 5 Year Upgrade Available
- IP67 Rated front & backs of modules
- IP 67 Rated Data and Power Cable Connectors

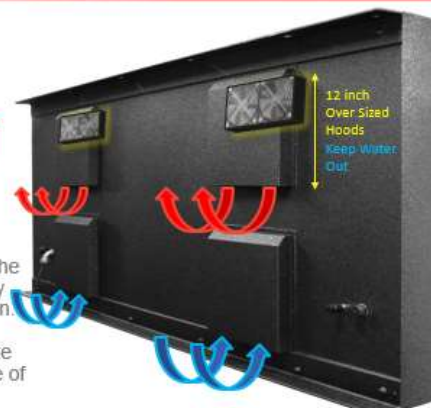
Cabinet Features:

- Easy Front Service Modules
 - Metal Cams at all four corners lock our modules quickly and easily in place to keep all water and dust from entering the front of our displays.
- Our LED displays are MET Lab Certified to UL 48 Standard
- All Aluminum Cabinet that dissipate heat and resist corrosion
- Rain Proof Cooling System
- Louver System to protect LED pixels

Rain Proof Cooling System

EXHAUST VENTS

Over sized water shedding hoods keep the inside of our signs dry even in wind driven rain. Thermostatically controlled fans regulate the internal temperature of the display.





SIGN-EXPRESS

LIGHTED SIGNS & LED DISPLAYS

1924 RANKIN RD, SUITE 300
HOUSTON, TX 77073

TOLL FREE: 800.888.5051
FAX: 281.990.6750
TECL #: 18812

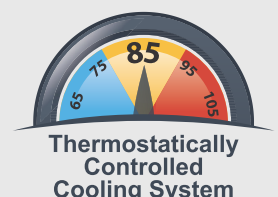
HD 16mm LED Display

FUSION LED Outdoor Full-Color Series

Our 16mm full color LED sign is capable of vibrant colors and custom animations. Cloud-based software provides user-friendly control.

Specifications

Line-and-Column Spacing	16mm
Character Height	4.4" (7 pixel font)
Pixel Configuration	1 red, 1 green, 1 blue
Module Size	12.59" x 12.59", 20 x 20 Pixels
Maximum Brightness	10,000 nits
Lifetime	100,000+ hours
Color Capacity	281 trillion colors
Horizontal Viewing Angle	160 degrees
Vertical Viewing Angle	90 degrees
Wireless	Standard 100' short range/ Optional 1500' long range
Communication	TCP/IP
Minimum Viewing Distance	30'
Contrast Enhancement	Non-reflective matte black louvers & sharp contrast for rich color
Graphic Capability	Text, graphics, logos, basic animation, video clips, multiple font styles, and sizes
Video	60 FPS / 960 Hz
Cabinet Depth (with vents)	5-5/16" (7-5/16")
Ingress Protection	Front IP66 / Back IP56
Control Software	ViPlex Express, Vnnox Cloud
Power	120/240 VAC single phase
Display Dimming	256 levels (automatic, scheduled or manual control)
Operating Temperature	-40°F to 120°F with 99% Relative Humidity non-condensing
Compliance Information	UL-Energy Verified, UL Compliant, FCC compliance
Warranty Coverage	3 Year Parts & Factory Labor



OPTION A



CITY OF MINEOLA	CONCEPTUAL	QUO-09325-G4Z7Z7	KARRIE ENDECOTT	10/21/2021	
CLIENT NAME	DRAWING NUMBER	PROPOSAL ID	SALES CONSULTANT	DRAWING DATE	REVISION DATE
TBD					
INSTALL ADDRESS					
10' TALL X 20' WIDE HD FULL COLOR 16MM 180X360 MATRIX SINGLE FACE OUTDOOR LED DISPLAY MODULAR SECTIONS					
DESCRIPTION			APPROVED BY		

ARTIST: K ENDECOTT
PG 1 OF 2

1924 RANKIN RD. STE 300, HOUSTON, TX 77073
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TOLL FREE: 800-888-5051
SIGN-EXPRESS.COM

OPTION B



ARTIST: K ENDECOTT
PG 2 OF 2

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TOLL FREE: 800-888-5051
SIGN-EXPRESS.COM

CITY OF MINEOLA	CONCEPTUAL	QUO-09333-X0M1D6	KARRIE ENDECOTT	10/21/2021	
CLIENT NAME	DRAWING NUMBER	PROPOSAL ID	SALES CONSULTANT	DRAWING DATE	REVISION DATE
TBD					
INSTALL ADDRESS					
8' X 16'-3" FULL COLOR 16MM 140X300 MATRIX SINGLE FACE OUTDOOR LED DISPLAY SIGN					
DESCRIPTION			APPROVED BY		



SIGN-EXPRESS

LIGHTED SIGNS & LED DISPLAYS

1924 RANKIN RD, SUITE 300
HOUSTON, TX 77073

TOLL FREE: 800.888.5051
FAX: 281.990.6750
TSCL #: 18812



Client Mineola City Owen Tiner	Installation Location 300 Greenville Hwy, Mineola, TX, 75773	Proposal ID QUO-09325-G4Z7Z7-0	Date 10/20/2021
Sales Consultant: Karrie Endecott		Proposal Valid until: 11/20/2021	

Item Description	Qty	Subtotal
LED Display Item		

10' Tall x 20' Wide HD Full Color 16mm 180x360 Matrix Single Face Outdoor LED Display Modular Sections	1	\$37,352.70
---	----------	--------------------

Full Color Outdoor LED Display features: Magnesium Alloy Frame and Mountings, Rear Service Access Doors, Universal Sized 320mm x 160mm Modules, Bright 120 Degree Viewing Angle LEDs set in High Contrast 1000:1 Ratio Louvers, 1920Hz Refresh Rate, 3'-1 13/16" x 3'-1 13/16" Modular Magnesium Alloy Cabinets, Humidity/Heat Resistant Meanwell Power Supplies, Thermostatically Controlled Ducted Cooling System, NovaStar Control System, 5 Year Parts / In-Factory Labor Warranty, Operating Temperature -4F to +122F

Display Specifications	
Physical Pitch & Matrix:	16mm at 180 x 360
Active Viewing Area:	9'-5 3/8" Tall x 18'-10 3/4" Wide
Color Capability:	Full Color
Pixel Composition:	1 Red / 1 Green / 1 Blue
Brightness:	>10,000
Viewing Angle:	160 degree
Contrast Ratio:	1000:1
LED Life-span:	100000
Video Capability:	Included with all models
Minimum Character Height:	4.5 inch
Max Lines:	22
Max Characters:	60
Max Amps:	@ 120VAC(98) Amps / @ 240VAC (49) Amps Per Face
Estimated Electrical Usage:	\$338.69 per month @ 10 cents/kWh
Lifetime Diagnostics and Troubleshooting Support - Included	
5 Year Parts / In Factory Labor Warranty with End User Service Ability	
Lifetime Training Support - Included	



Communication Bundle - Cellular	1	\$203.50
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Comm - Automatic Brightness Dimming Control Sensor	1	\$427.35
---	----------	-----------------

Omni directional photocell automatic brightness control system will automatically dim the brightness of the sign to optimal brightness based on ambient light conditions.

Comm - 3 Year Cellular 4G Data Service Agreement with T-Mobile	1	\$385.00
---	----------	-----------------

Cellular service plan and SIM Card Activation are all included for 3 Years. Cellular service plan can be annually renewed for \$120 per year.

Comm - Integrated Cellular 4G Data Modem	1	\$0.00
---	----------	---------------

Integrated Cellular WWAN routing and GPS functionality in a single basic unit certified on all major US 4G cellular operators (CDMA/EvDO and WCDMA/HSPA+) and can also be activated on virtually ANY 4G GSM network worldwide! OEM 1 Year warranty applies.

Services		
Comm - Lifetime Diagnostics	1	\$0.00

For the life of your sign, Sign-Express will provide technical support and troubleshooting services for all LED displays. Support is performed by phone to help identify the problems or configuration issues that may arise.

Content Creation - 90 Day Trial	1	\$0.00
--	----------	---------------

Special Offer - Sign-Express's professional graphic artists will provide 90 days of free content with up to 10 slides or 5 videos a month.

Permit Release - Client Pulling Own Permits	1	\$0.00
--	----------	---------------

Sign-Express Signs will NOT Pull Sign Permits for this order. The client will accept all responsibility for obtaining all necessary permits required to erect the sign. Plot plans, surveys and engineering drawings will be the responsibility of the client unless otherwise noted in this agreement. Sign-Express agrees to provide a shop drawing of the signs ordered to the client for permitting purposes. Sign-Express will begin production of the signs ordered once deposit is obtained, unless a production delay is requested in writing by the client. Final payment will be due once production is completed.

Install Items

Install - Billboard	1	\$16,272.00
----------------------------	----------	--------------------

Professional Standard Installation and Configuration of LED Display(s) listed above. *Electrical run to base of the sign is the responsibility of the sign owner, please see Sign-Express Electrical Requirements and Responsibilities document. In certain and rare circumstances, installation quotes may vary based on site specific conditions determined at time of physical site inspection. Please see Terms & Conditions Document listed in this proposal.

Install - Pole up to 16" Diameter (up to 30ft OAH)(supports up to 200 Sq Ft of Signs)	1	\$10,500.60
--	----------	--------------------

Pole up to a 16" Diameter Schedule 40 and up to 30 ft above ground. Sign will not exceed 40 ft height with Footing Included. All work performed to engineering specifications. Includes: - Location Inspection - Excavation - Steel Pole - Concrete Footer

Identification Sign

Identification - Full Color 13 oz Banner (per Sq Ft)	1	\$850.00
---	----------	-----------------

(1) 10' h x 20' w Single piece maximum size 10' x 145' w/o pocket and 9.5' x 145' w/ pocket • Oversize will be weld together • High resolution digitally printed at 720 x 720 • Optional double sided will be back to back sew together • More optional finishing available • Indoor and outdoor use, waterproof and UV safe • Double sided banner features two banners sewn together

Other Items

Static support structure with fiberglass rods, tension bracketing assembly, and stationary bracket	1	\$950.00
---	----------	-----------------

Catwalk- 2 Rows on back of LED display 2' w wide with kick plate	1	\$2,000.00
---	----------	-------------------

Exclusions

*If not included previously in this proposal, items below are excluded. Installation and Permitting items contain descriptions that outline material, equipment and services. Some items below maybe included with those items.

- | | |
|---|--|
| Electrical Installation | Duties /Taxes/Customs Clearance |
| Electrical Breaker or Distribution Equipment | Power Service |
| Internet Service | Signal Conduit/Signal Cable |
| Labor to Pull Signal Cabling | If not Included in Quote: Foundation/Footing |
| If not Included in Quote: Engineering Certification | If not Included in Quote: Digging and Excavation Equipment |
| If not Included in Quote: Physical/Mechanical Installation | If not Included in Quote: Crane and Lifting Equipment |
| Unforeseen Site Conditions (Like but not limited to Sub-terrain/Weather/Road Closures/Limited Access) | |

Terms & Condition Documents

Standard Cash Payment Terms are 50% Down with 50% Due Before Shipping. Orders over \$50,000 may be subject to progress billing. Progress billing orders will be invoiced as project progresses and project stages are completed. A tracking number and photos will be supplied when items are ready to ship. Full payment must be received before orders are released for shipment.

- [Standard Terms & Conditions *\(Click to download\)](#)
- [Standard-3-Year-LED-Warranty-20180411.pdf - Lifetime Warranty *\(Click to download\)](#)
- [Standard-5-Year-LED-Warranty-20180411.pdf - Lifetime Warranty *\(Click to download\)](#)
- [On-Site Full Service SLA Warranty on LED Signs *\(Click to download\)](#)

Sub Total:	\$68,941.15
Totals:	\$68,941.15

Acceptance

This Agreement is expressly limited to the acceptance by the Buyer of the exact listed terms and Buyer acknowledges that discussions and negotiations have occurred leading up to this agreement. Furthermore, neither party hereafter will rely on any oral representations made outside of the stated terms of this Agreement, which includes the "Standard Terms and Conditions" and "Warranty" links included in this document above. Applicable sales tax in the state of Texas; will be accessed at the time of billing and may not be represented on this quotation. If you are a tax exempt entity, please provide proof so you are not charged tax in error.

To complete the order sign here, initial previous pages, and return all signed and initial pages. Fax to: 281-990-6750

Printed Name: _____ Signature: _____ Date: _____

Optional Accessories

Optional accessories may or may not have been included with this quotation. If you wish to add any to the order, initial next to the item(s) and we will adjust the final price of your invoice.

- Spare Parts Cache \$585
- Spare Control System Cache \$750
- Auto Brightness Dimming Sensor \$389
- Extended 5 Year Parts Warranty +15% of LED Display Price
- Extended 5 Year On-Site Labor Agreement w/\$200 Co-Pay +15% of LED Display Price



SIGN-EXPRESS

LIGHTED SIGNS & LED DISPLAYS

1924 RANKIN RD, SUITE 300
HOUSTON, TX 77073

TOLL FREE: 800.888.5051
FAX: 281.990.6750
TSCL #: 18812



Client Mineola City Owen Tiner	Installation Location 300 Greenville Hwy, Mineola, TX, 75773	Proposal ID QUO-09333-X0M1D6-0	Date 10/21/2021
Sales Consultant: Karrie Endecott		Proposal Valid until: 11/20/2021	

Item Description	Qty	Subtotal
------------------	-----	----------

LED Display Item

8' x 16'-3" Full Color 16mm 140x300 Matrix Single Face Outdoor LED Display Sign 1 \$32,618.30

Manufactured in the USA. Full Color Outdoor LED Display features: All Aluminum Constructed Frame and Mounting Angles, Universal Sized 12.6" x 12.6" Modules with Watertight IP67 Rated Float Silicone Sealed fronts and IP67 Rated Conformal Coated Sealed backs. IP67 Rated Data and Power Cable Connectors to Rear of Module. Front & Rear Accessible LED Modules with 3/16" Allen Wrench Actuated Metal Cam Locks at four points, Bright 160 Degree Viewing Angle LEDs set in High Contrast 1000:1 Ratio Louvers, Humidity/Heat Resistant Conformal Coated Meanwell Power Supplies, Certified MET Lab/ UL48, UL8750, UL1433, 3 Year Parts / Factory Labor Warranty, Operating Temperature -40F to +140F

Display Specifications	
Physical Pitch & Matrix:	16mm at 140 x 300
Active Viewing Area:	7'-4 3/16" x 15'-9"
Color Capability:	Full Color
Pixel Composition:	1 Red / 1 Green / 1 Blue
Brightness:	>10,000
Viewing Angle:	160 degree
Contrast Ratio:	1000:1
LED Life-span:	100,000 Hrs
Video Capability:	Included with all models
Minimum Character Height:	4.41
Max Lines:	17
Max Characters:	60
Max Amps:	@ 120VAC(63) Amps / @ 240VAC (32) Amps Per Face
Estimated Electrical Usage:	\$217.73 per month @ 10 cents/kWh
Lifetime Diagnostics and Troubleshooting Support - Included	
3 Year Parts / In Factory Labor Warranty with End User Service Ability	
Lifetime Training Support - Included	



Services

Permit Release - Client Pulling Own Permits 1 \$0.00

Sign-Express Signs will NOT Pull Sign Permits for this order. The client will accept all responsibility for obtaining all necessary permits required to erect the sign. Plot plans, surveys and engineering drawings will be the responsibility of the client unless otherwise noted in this agreement. Sign-Express agrees to provide a shop drawing of the signs ordered to the client for permitting purposes. Sign-Express will begin production of the signs ordered once deposit is obtained, unless a production delay is requested in writing by the client. Final payment will be due once production is completed.

Comm - Lifetime Diagnostics 1 \$0.00

For the life of your sign, Sign-Express will provide technical support and troubleshooting services for all LED displays. Support is performed by phone to help identify the problems or configuration issues that may arise.

Content Creation - 90 Day Trial 1 \$0.00

Special Offer - Sign-Express's professional graphic artists will provide 90 days of free content with up to 10 slides or 5 videos a month.

Install Items

Install - Pole up to 10" Diameter (up to 30ft OAH)(supports up to 100 Sq Ft of Signs) 1 \$3,858.36

Pole up to a 10" Diameter Schedule 40 and up to 30 ft above ground. Sign will not exceed 42 ft height with up to 36" diameter concrete pier footer included. All work performed to engineering specifications. Includes: - Location Inspection - Excavation - Steel Pole - Concrete Pier Footer

Install - LED (101 - 125 Sq Ft) 1 \$11,720.80

Professional installation of up to 125 total square feet of LED display. Professional Installation and Configuration of LED Display(s) listed in this agreement. *Electrical run up to base of the sign is the responsibility of the sign owner, please see Sign-Express Electrical Requirements and Installation document. In certain and rare circumstances, installation quotes may vary based on site specific

conditions determined at time of physical site inspection. Please see Terms & Conditions Document listed in this proposal. Services Include: - Physical Site Inspection - Unpacking of LED displays - Bracket fabrication for mounting - Leveling and fastening to structure(s) - Proper grounding - Final connection to client provided electrical within 5 ft. of structure - Junction box with Seal-Tite conduit to displays - Final inspection for proper operation

Communication

Communication Bundle - Cellular 1 \$203.50

Comm - Automatic Brightness Dimming Control Sensor 1 \$427.35

Omni directional photocell automatic brightness control system will automatically dim the brightness of the sign to optimal brightness based on ambient light conditions.

Comm - 3 Year Cellular 4G Data Service Agreement with T-Mobile 1 \$385.00

Cellular service plan and SIM Card Activation are all included for 3 Years. Cellular service plan can be annually renewed for \$120 per year.

Comm - Integrated Cellular 4G Data Modem 1 \$0.00

Integrated Cellular WWAN routing and GPS functionality in a single basic unit certified on all major US 4G cellular operators (CDMA/EvDO and WCDMA/HSPA+) and can also be activated on virtually ANY 4G GSM network worldwide! OEM 1 Year warranty applies.

Identification Sign

Identification - Full Color 13 oz Banner (per Sq Ft) 1 \$650.00

(1) 8' h x 16' 3" w banner to be mounted on back of LED structure. Single piece maximum size 10' x 145' w/o pocket and 9.5' x 145' w/ pocket • Oversize will be weld together • High resolution digitally printed at 720 x 720 • Optional double sided will be back to back sew together • More optional finishing available • Indoor and outdoor use, waterproof and UV safe • Double sided banner features two banners sewn together

Accessories

Parts Cache (1 - 50 sqft) 1 \$643.50

The LED Display Parts Cache is a store of components left on site to avoid shipping wait times during the warranty term. They also serve like an extended warranty providing a full set of parts to use after the warranty term is over. Component included are: 1) Power Supply 1) LED Module 1) Logic Card 1) Cooling Fan 1) Set of Various Power & Data Cables 1) Module Removal Allen Wrench

Other Items

Static support structure with fiberglass rods, tension bracketing assembly, and stationary bracket 1 \$750.00

Exclusions

*If not included previously in this proposal, items below are excluded. Installation and Permitting items contain descriptions that outline material, equipment and services. Some items below maybe included with those items.

- Electrical Installation Duties /Taxes/Customs Clearance
- Electrical Breaker or Distribution Equipment Power Service
- Internet Service Signal Conduit/Signal Cable
- Labor to Pull Signal Cabling If not Included in Quote: Foundation/Footing
- If not Included in Quote: Engineering Certification If not Included in Quote: Digging and Excavation Equipment
- If not Included in Quote: Physical/Mechanical Installation If not Included in Quote: Crane and Lifting Equipment
- Unforeseen Site Conditions (Like but not limited to Sub-terrain/Weather/Road Closures/Limited Access)

Terms & Condition Documents

Standard Cash Payment Terms are 50% Down with 50% Due Before Shipping. Orders over \$50,000 may be subject to progress billing. Progress billing orders will be invoiced as project progresses and project stages are completed. A tracking number and photos will be supplied when items are ready to ship. Full payment must be received before orders are released for shipment.

Sub Total: \$51,256.81
Totals: \$51,256.81

- [Standard Terms & Conditions *\(Click to download\)](#)
- [Standard-3-Year-LED-Warranty-20180411.pdf - Lifetime Warranty *\(Click to download\)](#)
- [Standard-5-Year-LED-Warranty-20180411.pdf - Lifetime Warranty *\(Click to download\)](#)
- [On-Site Full Service SLA Warranty on LED Signs *\(Click to download\)](#)

Acceptance

This Agreement is expressly limited to the acceptance by the Buyer of the exact listed terms and Buyer acknowledges that discussions and negotiations have occurred leading up to this agreement. Furthermore, neither party hereafter will rely on any oral representations made outside of the stated terms of this Agreement, which includes the "Standard Terms and Conditions" and "Warranty" links included in this document above. Applicable sales tax in the state of Texas; will be accessed at the time of billing and may not be represented on this quotation. If you are a tax exempt entity, please provide proof so you are not charged tax in error.

To complete the order sign here, initial previous pages, and return all signed and initial pages. Fax to: 281-990-6750


Printed Name: _____ Signature: _____ Date: _____

Optional Accessories

Optional accessories may or may not have been included with this quotation. If you wish to add any to the order, initial next to the item(s) and we will adjust the final price of your invoice.

- _____ Spare Parts Cache \$585
- _____ Spare Control System Cache \$750
- _____ Auto Brightness Dimming Sensor \$389
- _____ Extended 5 Year Parts Warranty +15% of LED Display Price
- _____ Extended 5 Year On-Site Labor Agreement w/\$200 Co-Pay +15% of LED Display Price

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: American Rescue Plan – Category 2 – Public Health Response
Leather & Vinyl Chairs

Background Information:

Replace fabric chairs in the council chambers and dispatch with leather or vinyl chairs. The council chambers is a public meeting room which is used for far more than council meetings. It is used for training, board meetings, COVID testing for employees, and vaccine site to name a few. The current fabric chairs are difficult to clean and sanitize. Replacing with leather or vinyl (or any other non-fabric material) will make it easier to clean and reduce the spread of COVID-19.

Total Estimated Project Cost: \$10,000

Recommendation:

Final Disposition:

Product Summary



Enclave Executive Task Chair

FROM [K-Log, Inc.](#)

Enclave Executive Task Chair

Active Contract

[584-19 | Furniture for School, Office, Science, Library and Dormitory](#)



Specifications

Vendor Part Number: B8551-BK::1501

Manufacturer: Executive Collection

Manufacturer Part Number: B8551-BK::1501

Unit of Measure: Each



BUYBOARD PRICE:
\$208.05 / Each

\$219.00 5%

Quantity selector: - 1 +

[Add Favorite](#)

[Add to Cart](#)

[See Vendor](#)

Showing 1-24 of 1

Filter Items

ITEM TYPES

Product (16)

BRANDS

NBF Signature

KFI (230)

Nightingale (97)

ERA Office Ch

Boss (64)

OFFICE STAR

Trendway (45)

Unspecified (3)

HPFI (32)

Boss Seating (

More...

CONTRACT AREA

VENDORS

PRICE RANGE

Price range input field

Refine Search for "ex"

Refine search input field

Product



[Enclave Executive](#)

by Executive Collection

from [K-Log, Inc.](#)

BuyBoard Price:

Quantity selector: - 1 +

[Add to Cart](#)

Product

Showing 1-24 of 9

Product Summary



Filter Items

ITEM TYPES

Product (97)

BRANDS

National Public

AmTab (121)

KI Furniture (6)

Flash Furniture

Stance Health

NPS (28)

GRAINGER AP

RAYMOND PR

Unspecified (2)

Correll (18)

More...

CONTRACT AREA

VENDORS

PRICE RANGE

Refine Search for "fold

Product



Plexus Folding Ch

by 1100 Series Chair

from [K-Log, Inc.](#)

BuyBoard Price:

Product



Anthem Fabric Folding Chair

FROM [K-Log, Inc.](#)

Anthem Fabric Folding Chair

Active Contract

[584-19 | Furniture for School, Office, Science, Library and Dormitory](#)



Specifications

Vendor Part Number:	2200 SERIES CHAIR::16559
Manufacturer:	2200 Series
Manufacturer Part Number:	2200 SERIES CHAIR::16559
Unit of Measure:	Each

BUYBOARD PRICE:
\$29.45 / Each

~~\$31.00~~ **5%**

[Add Favorite](#)

[Add to Cart](#)

[See Vendor](#)

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary *CK*
SUBJECT: American Rescue Plan – Category 3 – Revenue Loss
Mineola Civic Center

Background Information:

Mineola Civic Center: the Civic Center suffered substantial losses due to the pandemic. The Civic Center is vital to Mineola for tourism, recreation, and outreach. The civic center was used several times as a COVID Vaccination site for our community, and provided free Wi-Fi to students during the shut-down. They even opened their large conference room to allow students and families a place to do online school while maintaining social distance. They did not charge for any of these additional services above and beyond their normal services. In addition to lost revenue they incurred additional expenditures to provide safety supplies to their staff. They have sent a request showing their total losses of \$45,015.79. We have budgeted \$10,000. In most cities, the civic center is a department of the city and supported by tax dollars. Ours is unique in that it is totally self-sustaining. But it is a vital part of our community and service to our citizens.

Total Request: \$10,000

Recommendation:

Final Disposition:

Public Health Response

Cleaning Supplies

Disinfectant	\$	121.75
Disinfectant wipes	\$	296.62
Electrostatic Sprayer	\$	981.75
Hand Sanitizer Stand - 3	\$	371.37
Hand Sanitizing Foam	\$	107.18
Masks	\$	48.00

Total Public Health Response	\$	1,926.67	\$	1,926.67
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INCOME

AMOUNT

LOSS

RV PARK Rental

RV Site Rental - 2018	\$	85,797.15
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RV Site Rental - 2019	\$	74,778.47
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RV Site Rental Average	\$	80,287.81
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<i>Less</i> - 2020 RV Site Rental	\$	(53,502.50)
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Income Loss - RV Site Rental	\$	26,785.31	\$	26,785.31
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RV PARK Dump Station Fee

Amount

Income Loss

RV Dump Station Fee - 2018	\$	338.00
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RV Dump Station Fee - 2019	\$	547.00
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Dump Fee Average	\$	442.50
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<i>Less</i> - 2020 RV Dump Station Fee	\$	(358.00)
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Income Loss - Dump Station Fee	\$	84.50	\$	84.50
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ROOM Rental Income

Amount

Income Loss

Room Rental - 2018	\$	18,397.50
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Room Rental - 2019	\$	21,326.05
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Room Rental Average	\$	19,861.78
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Room Rental - 2020	\$	(14,825.00)
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Income Loss - Room Rental	\$	5,036.78	\$	5,036.78
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Splash Park/Jones Pavilion Rental Income

Amount

Income Loss

SP/JP Rental - 2018	\$	2,650.00
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SP/JP Rental - 2019	\$	2,025.00
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SP/JP Rental Average	\$	2,337.50
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SP/JP Rental - 2020	\$	(675.00)
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Income Loss - SP/JP Rental	\$	1,662.50	\$	1,662.50
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Concession Income		Amount	Income Loss
Concession Income 2018	\$	2,492.85	
Concession Income 2019	\$	3,217.05	
Concession Average	\$	2,854.95	
Concession Income 2020	\$	-	
Income Loss - Concessions	\$	2,854.95	\$ 2,854.95
Audio/Visual Income			
		Amount	Income Loss
A/V - 2018	\$	548.76	
A/V - 2019	\$	707.63	
Average A/V Inc.	\$	628.20	
A/V - 2020	\$	525.00	
Income Loss - A/V Rental	\$	103.20	\$ 103.20
Table Linens Rental			
		Amount	Income Loss
Linens - 2018	\$	747.38	
Linens - 2019	\$	483.09	
Linen Rental - 2 Yr. Average	\$	615.24	
Linens - 2020	\$	(391.50)	
Income Loss - Table Linen Rental	\$	223.74	\$ 223.74
Annual Fundraiser			
		Amount	Income Loss
Junk in the Trunk			
JITT - 2018	\$	1,163.00	
JITT - 2019	\$	2,640.00	
JITT - 2 Yr. Average	\$	1,901.50	
JITT - 2020	\$	(1,145.00)	
Income Loss - Junk in the Trunk	\$	756.50	\$ 756.00
Annual Fundraiser			
		Amount	Income Loss
Circus			
Carson & Barnes - 2016	\$	4,166.12	
Carson & Barnes - 2017	\$	3,348.01	
Carson & Barnes - 2018	\$	3,832.30	
Circus Profit Average	\$	3,782.14	
Carson & Barnes - Scheduled 4-2-2020	\$	-	
Income Loss - Circus Fundraiser	\$	3,782.14	\$ 3,782.14
Vaccination Clinic*			
		Amount	Income Loss

Meredith Hall - Live Oak Room (3-11-21)	\$	900.00	
Meredith Hall - Live Oak Room (4-8-21)	\$	900.00	
9 Hours x \$100/hour x 2 Days	\$	1,800.00	\$ 1,800.00

* No Charge for use of Live Oak Room

Total Income Loss	\$	43,089.12
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Total Income Loss	\$	43,089.12
Public Health Response Cost	\$	1,926.67
Grand Total	\$	45,015.79

Cleaning Supplies

Disinfectant	121.75
Disinfectant wipes	296.62
Electrostatic Sprayer	981.75
Hand Sanitizer Stand - 3	371.37
Hand Sanitizing Foam	107.18
Paper Products	32.09
Bleach	15.79
Gloves	47.08
Masks	48.00
Total	2021.63

Mineola Civic Center
Profit & Loss
 January through December 2018

	Jan - Dec 18
Ordinary Income/Expense	
Income	
4101 · RV Rentals	
410101 · Group	43,445.69
410102 · Overnight	20,059.46
4101 · RV Rentals - Other	22,292.00
Total 4101 · RV Rentals	85,797.15
4102 · Room Rentals	
410201 · Live Oak	10,830.00
410202 · Dogwood	2,800.00
410203 · Pecan	955.00
410204 · Pine	1,137.50
410205 · Magnolia	2,675.00
Total 4102 · Room Rentals	18,397.50
4103 · - Splash Park Rentals	300.00
4104 · Meals	
410401 · Breakfast	8,710.15
410402 · Noon	33,878.95
410403 · Evening	29,740.95
410404 · Refreshments	16.24
4104 · Meals - Other	-2,448.00
Total 4104 · Meals	69,898.29
4105 · Pavilion Rental	2,350.00
4106 · Other Income	
410603 · Misc Other	5,755.80
410610 · Gratuity	50.00
410611 · Return checks	95.00
410613 · Concessions	378.47
4106 · Other Income - Other	-10.00
Total 4106 · Other Income	6,269.27
410602 · Tablecloths	725.88
410604 · Audio	73.76
410606 · Coffee Service	150.80
410607 · Caterer's Fee	93.00
410608 · Dump Station Fee	5.00
410612 · Donations	815.00
4201 · Meredith Support	200,000.00
4206 · Interest Income	41.32
4400 · Fund Raisers	
440003 · Carson & Barnes Circus	3,832.30
440007 · Junk in the Trunk Income	1,163.00
440008 · Blackwood Quartet	2,166.00
440009 · East Texas Elvis Explosion	2,580.50
440010 · Christmas	1,125.00
Total 4400 · Fund Raisers	10,866.80
6200 · Splash Park Concession Income	2,492.85
Total Income	398,276.62
Cost of Goods Sold	
5000 · Cost of Food	36,430.92
Total COGS	36,430.92
Gross Profit	361,845.70
Expense	
5000.1 · Cost of Concession Goods	1,371.93

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11/01/21

Accrual Basis

Mineola Civic Center
Profit & Loss
January through December 2018

	<u>Jan - Dec 18</u>
5101 · Wages	
510101 · Salaries	94,068.00
510102 · Hourly	90,918.05
510103 · Overtime	3,536.14
510104 · Bonuses	3,725.96
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Total 5101 · Wages	192,248.15
5102 · Contract Labor	9,009.14
51022 · Security	0.00
5103 · Employee retirement	1,965.36
5104 · Payroll Taxes	
510401 · FICA Employer	11,919.37
510402 · Medicare	2,787.59
510403 · SUTA	3,287.84
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Total 5104 · Payroll Taxes	17,994.80
5108 · Repairs & Maintenance	
510801 · Tractor Maintenance	1,204.56
510802 · Meredith Hall	5,340.06
510803 · Grounds	6,039.98
510804 · Residents	110.00
510805 · Office Equipment	3,589.70
510806 · Tennis Court R & M	1,474.48
510807 · Truck Maintenance	1,234.59
510808 · Kitchen Maintenance	2,236.01
510809 · Trailer Maintenance	59.75
510811 · Equipment Maintenance	1,927.32
510812 · Jones Pavilion	831.73
510813 · Tennis Court Pavilion/Shop	190.90
510814 · Splash Park	3,815.84
5108 · Repairs & Maintenance - Other	112.00
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Total 5108 · Repairs & Maintenance	28,166.92
5114 · Bank Service Charges	5.00
5116 · Memorial Endowment Wall	730.45
5121 · Returned checks	90.00
5201 · Fuel	1,614.92
5202 · Utilities	
520201 · MCC	59,368.80
520202 · Residents	6,489.69
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Total 5202 · Utilities	65,858.49
5204 · Telephone	1,120.22
5205 · Technology	3,909.57
5206 · Promotion/Marketing	
520601 · Promotions Committee	37.00
520602 · Advertising/Promotions - Mgr.	5,853.83
520603 · Public Relations	535.04
520604 · Managers Promotions	295.50
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Total 5206 · Promotion/Marketing	6,721.37
5207 · Postage	222.42
5208 · Office Supplies	421.68
5209 · Ground Supplies	1,104.96
5210 · Building Supplies	1,818.39
5211 · Kitchen Supplies	3,109.50
5212 · Laundry	248.17
5213 · Customer Refund	2,549.59
5215 · Insurance	8,930.74
5216 · Dues	251.50

Mineola Civic Center
Profit & Loss
 January through December 2018

	Jan - Dec 18
5217 · Professional Fees	
5218 · Training & Certification	1,067.36
5217 · Professional Fees - Other	3,528.56
Total 5217 · Professional Fees	4,595.92
5219 · Depreciation	87,470.00
5220 · CC Fees	1,177.47
5221 · Interest Expense	1,136.74
5316 · Miscellaneous	144.15
5400 · Fund Raiser Expenses	
540002 · Elvis Concert Expense	1,442.90
540003 · Carson & Barnes Circus	2,161.90
540007 · Junk in the Trunk expense	440.88
540008 · Christmas	1,958.96
540009 · Ron Blackwood Quartet	2,533.98
5400 · Fund Raiser Expenses - Other	-100.00
Total 5400 · Fund Raiser Expenses	8,438.62
5402 · RV Rally Expense	107.80
5404 · Splash Park Supplies	1,482.18
5405 · RV related	1,650.00
6300 · Concession Expense	305.46
Total Expense	455,971.61
Net Ordinary Income	-94,125.91
Other Income/Expense	
Other Income	
420301 · Meredith Gift	
4203 · Special Gifts	30,484.31
420301 · Meredith Gift - Other	21,469.23
Total 420301 · Meredith Gift	51,953.54
4204 · Endowment Gift	2,500.00
4207 · Investment Income	
42073 · Investment Interest/Dividends	18.36
4207 · Investment Income - Other	123,356.48
Total 4207 · Investment Income	123,374.84
4401 · Splash Pad Income	85,149.99
4403 · Pavilion Income	75.00
6101 · Change in FMV of Securities	-257,970.25
6193 · Sale of fixed assets	1,190.00
Total Other Income	6,273.12
Other Expense	
5401 · Splash Pad Expense	0.00
5403 · Pavilion Expense	375.00
Total Other Expense	375.00
Net Other Income	5,898.12
Net Income	-88,227.79

Mineola Civic Center
Profit & Loss
 January through December 2019

	Jan - Dec 19
Ordinary Income/Expense	
Income	
4101 · RV Rentals	
410101 · Group	39,186.87
410102 · Overnight	35,591.60
	74,778.47
Total 4101 · RV Rentals	
4102 · Room Rentals	
410201 · Live Oak	15,297.50
410202 · Dogwood	2,373.55
410203 · Pecan	1,765.00
410204 · Pine	390.00
410205 · Magnolia	750.00
410206 · Kitchen Rental	750.00
	21,326.05
Total 4102 · Room Rentals	
4103 · - Splash Park Rentals	150.00
4104 · Meals	
410401 · Breakfast	5,945.00
410402 · Noon	22,515.00
410403 · Evening	13,813.80
	42,273.80
Total 4104 · Meals	
4105 · Pavilion Rental	1,875.00
4106 · Other Income	
410603 · Misc Other	9,227.96
4106 · Other Income - Other	210.00
	9,437.96
Total 4106 · Other Income	
410602 · Tablecloths	480.59
410604 · Audio	82.63
410606 · Coffee Service	137.50
410608 · Dump Station Fee	149.00
410612 · Donations	1,527.36
4109 · Festival Income	1,147.00
4110 · Security Officers	240.00
4201 · Meredith Support	200,000.00
4206 · Interest Income	34.52
4300 · Refunds	
4301 · Refunds	-142.40
4300 · Refunds - Other	-864.28
	-1,006.68
Total 4300 · Refunds	
4400 · Fund Raisers	
440006 · All School Reunion 2019 Income	3,653.83
440007 · Junk in the Trunk Income	2,640.00
440011 · Daddy Daughter Princess Ball	3,608.47
	9,902.30
Total 4400 · Fund Raisers	
6200 · Splash Park Concession Income	3,217.05
	365,752.55
Total Income	
Cost of Goods Sold	
5000 · Cost of Food	25,534.62
	25,534.62
Total COGS	
	340,217.93
Gross Profit	
Expense	
5000.1 · Cost of Concession Goods	1,666.34

Mineola Civic Center
Profit & Loss
 January through December 2019

	Jan - Dec 19
5101 · Wages	
510101 · Salaries	97,545.12
510102 · Hourly	74,346.29
510103 · Overtime	3,179.49
510104 · Bonuses	2,355.95
	177,426.85
Total 5101 · Wages	177,426.85
5102 · Contract Labor	5,227.01
51022 · Security	720.00
5103 · Employee retirement	2,926.32
5104 · Payroll Taxes	
510401 · FICA Employer	11,000.47
510402 · Medicare	2,572.69
510403 · SUTA	1,545.50
	15,118.66
Total 5104 · Payroll Taxes	15,118.66
5108 · Repairs & Maintenance	
510801 · Tractor Maintenance	20.98
510802 · Meredith Hall	11,479.35
510803 · Grounds	3,906.11
510804 · Residents	375.22
510805 · Office Equipment	5,081.57
510806 · Tennis Court R & M	467.11
510807 · Truck Maintenance	399.18
510808 · Kitchen Maintenance	10,253.18
510809 · Trailer Maintenance	59.75
510810 · Office Furniture	81.19
510811 · Equipment Maintenance	1,196.30
510812 · Jones Pavilion	1,024.54
510813 · Tennis Court Pavilion/Shop	620.75
510814 · Splash Park	5,594.79
5108 · Repairs & Maintenance - Other	634.75
	41,194.77
Total 5108 · Repairs & Maintenance	41,194.77
5114 · Bank Service Charges	30.00
5129 · Meredith Bldg&Grounds Projects	141.03
5201 · Fuel	1,630.00
5202 · Utilities	
520201 · MCC	57,409.01
520202 · Residents	6,982.99
	64,392.00
Total 5202 · Utilities	64,392.00
5203 · Telephone-RV Park	468.12
5204 · Telephone	1,121.03
5205 · Technology	
520501 · Direct Deposit Expenses	0.00
5205 · Technology - Other	5,327.79
	5,327.79
Total 5205 · Technology	5,327.79
5206 · Promotion/Marketing	
520602 · Advertising/Promotions - Mgr.	2,862.79
520603 · Public Relations	349.25
520604 · Managers Promotions	162.44
5206 · Promotion/Marketing - Other	34.00
	3,408.48
Total 5206 · Promotion/Marketing	3,408.48

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11/01/21

Accrual Basis

Mineola Civic Center
Profit & Loss
 January through December 2019

	Jan - Dec 19
5207 · Postage	188.05
5208 · Office Supplies	559.79
5209 · Ground Supplies	1,285.95
5210 · Building Supplies	2,446.29
5211 · Kitchen Supplies	2,249.98
5212 · Laundry	201.58
5213 · Customer Refund	199.00
5215 · Insurance	9,396.58
5216 · Dues	355.00
5217 · Professional Fees	2,050.00
5219 · Depreciation	86,822.00
5220 · CC Fees	
5220-14 · Junk in the Trunk fees	105.00
5220 · CC Fees - Other	793.43
Total 5220 · CC Fees	898.43
5221 · Interest Expense	94.30
5316 · Miscellaneous	26.56
5400 · Fund Raiser Expenses	
540003 · Carson & Barnes Circus	7.60
540004 · Daddy Daughter Princess Ball	1,789.01
540006 · All School Reunion 2019 Expense	2,505.22
540007 · Junk in the Trunk expense	247.65
540008 · Christmas	173.96
540010 · Endowment Appreciation Dinner	3,337.92
Total 5400 · Fund Raiser Expenses	8,061.36
5402 · RV Rally Expense	2,088.64
5404 · Splash Park Supplies	1,022.17
5405 · RV related	7,418.30
5406 · Pavilion Supplies-Dry Goods	368.07
6300 · Concession Expense	453.50
Total Expense	446,983.95
Net Ordinary Income	-106,766.02
Other Income/Expense	
Other Income	
420301 · Meredith Gift	62,400.00
4204 · Endowment Gift	6,400.00
4207 · Investment Income	
42073 · Investment Interest/Dividends	24.68
4207 · Investment Income - Other	130,831.18
Total 4207 · Investment Income	130,855.86
6101 · Change in FMV of Securities	333,012.45
Total Other Income	532,668.31
Other Expense	
5300 · Special Projects Expense	14,199.16
Total Other Expense	14,199.16
Net Other Income	518,469.15
Net Income	411,703.13

Mineola Civic Center
Profit & Loss
 January through December 2020

	Jan - Dec 20
Ordinary Income/Expense	
Income	
4101 · RV Rentals	
410101 · Group	16,128.00
410102 · Overnight	37,374.50
Total 4101 · RV Rentals	53,502.50
4102 · Room Rentals	
410201 · Live Oak	4,105.00
410202 · Dogwood	1,080.00
410203 · Pecan	1,050.00
410204 · Pine	390.00
410205 · Magnolia	750.00
410206 · Kitchen Rental	7,450.00
Total 4102 · Room Rentals	14,825.00
4103 · - Splash Park Rentals	300.00
4105 · Pavilion Rental	375.00
4106 · Other Income	
410601 · Napkins	0.00
410603 · Misc Other	8,974.39
410605 · Refunds	-136.00
Total 4106 · Other Income	8,838.39
410602 · Tablecloths	391.50
410604 · Audio	525.00
410608 · Dump Station Fee	358.00
410612 · Donations	24,374.25
4201 · Meredith Support	200,000.00
4202 · Meredith Special	5,000.00
4206 · Interest Income	24.81
4300 · Refunds	
4301 · Refunds	-37.48
4300 · Refunds - Other	-189.00
Total 4300 · Refunds	-226.48
4400 · Fund Raisers	
440007 · Junk in the Trunk Income	1,145.00
440011 · Daddy Daughter Princess Ball	3,550.97
4400 · Fund Raisers - Other	995.00
Total 4400 · Fund Raisers	5,690.97
Total Income	313,978.94
Cost of Goods Sold	
5000 · Cost of Food	340.69
Total COGS	340.69
Gross Profit	313,638.25
Expense	
5101 · Wages	
510101 · Salaries	98,833.34
510102 · Hourly	40,542.20
510104 · Bonuses	2,254.47
Total 5101 · Wages	141,630.01
5103 · Employee retirement	2,965.00

Mineola Civic Center
Profit & Loss
 January through December 2020

	Jan - Dec 20
5104 · Payroll Taxes	
510401 · FICA Employer	8,781.06
510402 · Medicare	2,053.64
510403 · SUTA	1,915.71
	12,750.41
5108 · Repairs & Maintenance	
510801 · Tractor Maintenance	1,315.66
510802 · Meredith Hall	4,599.20
510803 · Grounds	4,796.27
510804 · Residents	2,068.02
510805 · Office Equipment	3,935.21
510806 · Tennis Court R & M	387.13
510807 · Truck Maintenance	817.41
510808 · Kitchen Maintenance	1,360.15
510809 · Trailer Maintenance	284.75
510811 · Equipment Maintenance	2,303.89
510812 · Jones Pavilion	1,170.48
510813 · Tennis Court Pavilion/Shop	26.85
510814 · Splash Park	4,426.11
	27,491.13
5114 · Bank Service Charges	40.00
5121 · Returned checks	0.00
5129 · Meredith Bldg&Grounds Projects	131.89
5201 · Fuel	1,800.00
5202 · Utilities	
520201 · MCC	55,845.85
520202 · Residents	6,608.33
	62,454.18
5203 · Telephone-RV Park	606.42
5204 · Telephone	978.70
5205 · Technology	3,600.00
5206 · Promotion/Marketing	
520602 · Advertising/Promotions - Mgr.	879.00
520603 · Public Relations	363.68
520604 · Managers Promotions	79.57
520605 · RV Marketing	1,465.28
5206 · Promotion/Marketing - Other	1,082.81
	3,870.34
5207 · Postage	704.10
5208 · Office Supplies	2,094.56
5209 · Ground Supplies	1,111.22
5210 · Building Supplies	2,198.89
5212 · Laundry	54.89
5213 · Customer Refund	1,196.10
5215 · Insurance	9,411.14
5216 · Dues	45.00
5217 · Professional Fees	1,600.00
5219 · Depreciation	77,957.00
5220 · CC Fees	
5220-01 · RV CC Fees	1,015.47
5220-02 · Room CC Fees	71.90
5220-14 · Junk in the Trunk fees	4.39
5220-16 · Worldpay Intengrated Payments	1,314.02
5220 · CC Fees - Other	63.53
	2,469.31
Total 5220 · CC Fees	2,469.31

Mineola Civic Center
Profit & Loss
 January through December 2020

	Jan - Dec 20
5316 · Miscellaneous	316.50
5400 · Fund Raiser Expenses	
540004 · Daddy Daughter Princess Ball	990.67
540007 · Junk in the Trunk expense	434.00
540010 · Endowment Appreciation Dinner	47.56
Total 5400 · Fund Raiser Expenses	1,472.23
5404 · Splash Park Supplies	601.43
5405 · RV related	1,509.50
5406 · Pavilion Supplies-Dry Goods	457.95
Total Expense	361,517.90
Net Ordinary Income	-47,879.65
Other Income/Expense	
Other Income	
4204 · Endowment Gift	1,500.00
4207 · Investment Income	
42073 · Investment Interest/Dividends	6.49
4207 · Investment Income - Other	100,477.78
Total 4207 · Investment Income	100,484.27
4212 · Insurance Claim Reimbursement	3,753.08
4213 · PPP Loan Forgiveness	35,173.02
6101 · Change in FMV of Securities	138,876.74
Total Other Income	279,787.11
Other Expense	
5300 · Special Projects Expense	3,000.00
5410 · Endowment Special Expense	32,750.00
Total Other Expense	35,750.00
Net Other Income	244,037.11
Net Income	196,157.46

Exempt Organization Business Income Tax Return
(and proxy tax under section 6033(e))

OMB No. 1545-0687

2018

For calendar year 2018 or other tax year beginning _____, 2018, and ending _____,

▶ Go to www.irs.gov/Form990T for instructions and the latest information.

▶ Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3).

Open to Public Inspection for 501(c)(3) Organizations Only

Department of the Treasury
Internal Revenue Service

A Check box if address changed

B Exempt under section
 501(c)(3)
 408(e) 220(e)
 408A 530(a)
 529(a)

Check box if name changed and see instructions.)

Print or Type MINEOLA CIVIC CENTER, INC.
 PO BOX 384
 MINEOLA, TX 75773-0384

D Employer identification number (Employees' trust, see instructions.)
 23-7203021

E Unrelated business activity code (See instructions.)
 722320 721210

C Book value of all assets at end of year
 3,202,242.

F Group exemption number (See instructions.) ▶

G Check organization type. . . . ▶ 501(c) corporation 501(c) trust 401(a) trust Other trust

H Enter the number of the organization's unrelated trades or businesses. ▶ 1 Describe the only (or first) unrelated trade or business here ▶ RV SPACE RENTAL, CATERING. If only one, complete Parts I-V. If more than one, describe the first in the blank space at the end of the previous sentence, complete Parts I and II, complete a Schedule M for each additional trade or business, then complete Parts III-V.

I During the tax year, was the corporation a subsidiary in an affiliated group or a parent-subsi-diary controlled group? . . . ▶ Yes No
 If 'Yes,' enter the name and identifying number of the parent corporation . . . ▶

J The books are in care of ▶ MINEOLA CIVIC CENTER Telephone number ▶ 903-569-6115

Part I Unrelated Trade or Business Income		(A) Income	(B) Expenses	(C) Net
1 a	Gross receipts or sales. <u>75,252.</u>			
b	Less returns and allowances.			
c	Balance ▶	1 c	75,252.	
2	Cost of goods sold (Schedule A, line 7)	2	179,451.	
3	Gross profit. Subtract line 2 from line 1c.	3	-104,199.	-104,199.
4 a	Capital gain net income (attach Schedule D)	4 a		
b	Net gain (loss) (Form 4797, Part II, line 17) (attach Form 4797)	4 b		
c	Capital loss deduction for trusts.	4 c		
5	Income (loss) from a partnership or an S corporation (attach statement) <u>ST 1</u>	5	2,577.	2,577.
6	Rent income (Schedule C)	6	108,831.	137,860.
7	Unrelated debt-financed income (Schedule E)	7	2,650.	27,672.
8	Interest, annuities, royalties, and rents from a controlled organization (Schedule F)	8		
9	Investment income of a section 501(c)(7), (9), or (17) organization (Schedule G)	9		
10	Exploited exempt activity income (Schedule I)	10		
11	Advertising income (Schedule J)	11		
12	Other income (See instructions; attach schedule)	12		
13	Total. Combine lines 3 through 12.	13	9,859.	165,532.
				-155,673.

Part II Deductions Not Taken Elsewhere (See instructions for limitations on deductions.) (Except for contributions, deductions must be directly connected with the unrelated business income.)				
14	Compensation of officers, directors, and trustees (Schedule K)	14		
15	Salaries and wages.	15		
16	Repairs and maintenance.	16		
17	Bad debts.	17		
18	Interest (attach schedule) (see instructions)	18		
19	Taxes and licenses.	19		
20	Charitable contributions (See instructions for limitation rules)	20		
21	Depreciation (attach Form 4562)	21	39,791.	
22	Less depreciation claimed on Schedule A and elsewhere on return	22 a	39,791.	22 b
23	Depletion.	23		
24	Contributions to deferred compensation plans.	24		
25	Employee benefit programs.	25		
26	Excess exempt expenses (Schedule I)	26		
27	Excess readership costs (Schedule J)	27		
28	Other deductions (attach schedule)	28		
29	Total deductions. Add lines 14 through 28.	29		
30	Unrelated business taxable income before net operating loss deduction. Subtract line 29 from line 13.	30		-155,673.
31	Deduction for net operating loss arising in tax years beginning on or after January 1, 2018 (see instructions)	31		
32	Unrelated business taxable income. Subtract line 31 from line 30.	32		-155,673.

Exempt Organization Business Income Tax Return
(and proxy tax under section 6033(e))

OMB No. 1545-0047

2019

For calendar year 2019 or other tax year beginning _____, 2019, and ending _____,

▶ Go to www.irs.gov/Form990T for instructions and the latest information.

▶ Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3).

Open to Public Inspection for 501(c)(3) Organizations Only

Department of the Treasury
Internal Revenue Service

<p>A <input type="checkbox"/> Check box if address changed</p> <p>B Exempt under section <input checked="" type="checkbox"/> 501(C)(3) <input type="checkbox"/> 408(e) <input type="checkbox"/> 220(e) <input type="checkbox"/> 408A <input type="checkbox"/> 530(a) <input type="checkbox"/> 529(a)</p>	<p>Print or Type</p>	<p><input type="checkbox"/> Check box if name changed and see instructions.)</p> <p>MINEOLA CIVIC CENTER, INC. PO BOX 384 MINEOLA, TX 75773-0384</p> <p style="font-size: 2em; opacity: 0.5; text-align: center;">COPY</p>	<p>D Employer identification number (Employees' trust, see instructions.) 23-7203021</p> <p>E Unrelated business activity code (See instructions.) 722320 721210</p>
--	----------------------	---	--

<p>C Book value of all assets at end of year 3,593,275.</p>	<p>F Group exemption number (See instructions.) ▶</p> <p>G Check organization type ▶ <input checked="" type="checkbox"/> 501(c) corporation <input type="checkbox"/> 501(c) trust <input type="checkbox"/> 401(a) trust <input type="checkbox"/> Other trust</p>
---	--

H Enter the number of the organization's unrelated trades or businesses. ▶ 1 Describe the only (or first) unrelated trade or business here ▶ **RV SPACE RENTAL, CATERING**. If only one, complete Parts I–V. If more than one, describe the first in the blank space at the end of the previous sentence, complete Parts I and II, complete a Schedule M for each additional trade or business, then complete Parts III–V.

I During the tax year, was the corporation a subsidiary in an affiliated group or a parent-subsidiary controlled group? . . . ▶ Yes No
If 'Yes,' enter the name and identifying number of the parent corporation . . . ▶

J The books are in care of ▶ **MINEOLA CIVIC CENTER** Telephone number ▶ **903-569-6115**

Part I Unrelated Trade or Business Income	(A) Income	(B) Expenses	(C) Net
1 a Gross receipts or sales. <u>48,157.</u>			
b Less returns and allowances.			
c Balance ▶	1 c 48,157.		
2 Cost of goods sold (Schedule A, line 7)	2 123,860.		
3 Gross profit. Subtract line 2 from line 1c	3 -75,703.		-75,703.
4 a Capital gain net income (attach Schedule D)			
b Net gain (loss) (Form 4797, Part II, line 17) (attach Form 4797)			
c Capital loss deduction for trusts			
5 Income (loss) from a partnership or an S corporation (attach statement) <u>ST 1</u>	5 -1,083.		-1,083.
6 Rent income (Schedule C)	6 100,886.	140,374.	-39,488.
7 Unrelated debt-financed income (Schedule E)	7 1,950.	53,733.	-51,783.
8 Interest, annuities, royalties, and rents from a controlled organization (Schedule F)			
9 Investment income of a section 501(c)(7), (9), or (17) organization (Schedule G)			
10 Exploited exempt activity income (Schedule I)			
11 Advertising income (Schedule J)			
12 Other income (See instructions; attach schedule)			
13 Total. Combine lines 3 through 12	13 26,050.	194,107.	-168,057.

Part II Deductions Not Taken Elsewhere (See instructions for limitations on deductions.) (Deductions must be directly connected with the unrelated business income.)			
14 Compensation of officers, directors, and trustees (Schedule K)			
15 Salaries and wages			
16 Repairs and maintenance			
17 Bad debts			
18 Interest (attach schedule) (see instructions)			
19 Taxes and licenses			
20 Depreciation (attach Form 4562)	20 36,554.		
21 Less depreciation claimed on Schedule A and elsewhere on return	21a 36,554.		
22 Depletion			
23 Contributions to deferred compensation plans			
24 Employee benefit programs			
25 Excess exempt expenses (Schedule I)			
26 Excess readership costs (Schedule J)			
27 Other deductions (attach schedule)			
28 Total deductions. Add lines 14 through 27			
29 Unrelated business taxable income before net operating loss deduction. Subtract line 28 from line 13			-168,057.
30 Deduction for net operating loss arising in tax years beginning on or after January 1, 2018 (see instructions) <u>STATEMENT 2</u>			
31 Unrelated business taxable income. Subtract line 30 from line 29			-168,057.

Exempt Organization Business Income Tax Return
(and proxy tax under section 6033(e))

OMB No. 1545-0047

2020

For calendar year 2020 or other tax year beginning _____, 2020, and ending _____,

▶ Go to www.irs.gov/Form990T for instructions and the latest information.

▶ Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3).

Open to Public Inspection for 501(c)(3) Organizations Only

Department of the Treasury
Internal Revenue Service

<p>A <input type="checkbox"/> Check box if address changed.</p> <p>B Exempt under section <input checked="" type="checkbox"/> 501(C)(3) <input type="checkbox"/> 408(e) <input type="checkbox"/> 220(e) <input type="checkbox"/> 408A <input type="checkbox"/> 530(a) <input type="checkbox"/> 529(a) <input type="checkbox"/> 529A</p>	<p align="center">Print or Type</p>	<p align="center"><input type="checkbox"/> Check box if name changed and see instructions.)</p> <p>MINEOLA CIVIC CENTER, INC. PO BOX 384 MINEOLA, TX 75773-0384</p>	<p>D Employer identification number 23-7203021</p> <p>E Group exemption number (see instructions.)</p> <p>F <input type="checkbox"/> Check box if an amended return.</p>
		<p>C Book value of all assets at end of year..... ▶ 3,790,149.</p>	
<p>G Check organization type.... ▶ <input checked="" type="checkbox"/> 501(c) corporation <input type="checkbox"/> 501(c) trust <input type="checkbox"/> 401(a) trust <input type="checkbox"/> Other trust <input type="checkbox"/> Applicable reinsurance entity</p>			
<p>H Check if filing only to..... ▶ <input type="checkbox"/> Claim credit from Form 8941 <input type="checkbox"/> Claim a refund shown on Form 2439</p>			
<p>I Check if a 501(c)(3) organization filing a consolidated return with a 501(c)(2) titleholding corporation..... ▶ <input type="checkbox"/></p>			
<p>J Enter the number of attached Schedules A (Form 990-T)..... ▶ 1</p>			
<p>K During the tax year, was the corporation a subsidiary in an affiliated group or a parent-subsidiary controlled group?... ▶ <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes,' enter the name and identifying number of the parent corporation ... ▶</p>			
<p>L The books are in care of ▶ MINEOLA CIVIC CENTER PO BOX 384 MINEOLA TX 75773-0384 Telephone number ▶ 903-569-6115</p>			

Part I Total Unrelated Business Taxable Income

1 Total of unrelated business taxable income computed from all unrelated trades or businesses (see instructions).....	1	-135,758.
2 Reserved.....	2	
3 Add lines 1 and 2.....	3	-135,758.
4 Charitable contributions (see instructions for limitation rules).....	4	
5 Total unrelated business taxable income before net operating losses. Subtract line 4 from line 3.....	5	-135,758.
6 Deduction for net operating loss. See instructions..... SEE ST-1	6	
7 Total of unrelated business taxable income before specific deduction and section 199A deduction. Subtract line 6 from line 5.....	7	-135,758.
8 Specific deduction (generally \$1,000, but see instructions for exceptions).....	8	1,000.
9 Trusts. Section 199A deduction. See instructions.....	9	
10 Total deductions. Add lines 8 and 9.....	10	0.
11 Unrelated business taxable income. Subtract line 10 from line 7. If line 10 is greater than line 7, enter zero.....	11	-135,758.

Part II Tax Computation

1 Organizations taxable as corporations. Multiply Part I, line 11 by 21% (0.21).....	1	0.
2 Trusts taxable at trust rates. See instructions for tax computation. Income tax on the amount on Part I, line 11 from: <input type="checkbox"/> Tax rate schedule or <input type="checkbox"/> Schedule D (Form 1041).....	2	
3 Proxy tax. See instructions.....	3	
4 Other tax amounts. See instructions.....	4	
5 Alternative minimum tax (trusts only).....	5	
6 Tax on noncompliant facility income. See instructions.....	6	
7 Total. Add lines 3 through 6 to line 1 or 2, whichever applies.....	7	0.

BAA For Paperwork Reduction Act Notice, see instructions.

Form 990-T (2020)

COPY

Unrelated Business Taxable Income From an Unrelated Trade or Business

2020

Go to www.irs.gov/Form990T for instructions and the latest information.

Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3).

Open to Public Inspection for
501(c)(3) Organizations Only

Department of the Treasury
Internal Revenue Service

A Name of the organization MINEOLA CIVIC CENTER, INC.	B Employer identification number 23-7203021
C Unrelated business activity code (see instructions) ▶ 722320	D Sequence: 1 of 1

E Describe the unrelated trade or business ▶ **RV SPACE RENTAL, CATERING**

Part I Unrelated Trade or Business Income	(A) Income	(B) Expenses	(C) Net
1a Gross receipts or sales <u>2,447.</u>			
b Less returns and allowances _____ c Balance ▶	1c 2,447.		
2 Cost of goods sold (Part III, line 8).....	2 2,379.		
3 Gross profit. Subtract line 2 from line 1c.....	3 68.		68.
4a Capital gain net income (attach Sch D (Form 1041 or Form 1120)) (see instructions).....	4a		
b Net gain (loss) (Form 4797) (attach Form 4797) (see instructions)	4b		
c Capital loss deduction for trusts.....	4c		
5 Income (loss) from a partnership or an S corporation (attach statement) SEE STATEMENT 2	5 320.		320.
6 Rent income (Part IV).....	6 69,768.	178,182.	-108,414.
7 Unrelated debt-financed income (Part V).....	7 675.	28,407.	-27,732.
8 Interest, annuities, royalties, and rents from a controlled organization (Part VI).....	8		
9 Investment income of section 501(c)(7), (9), or (17) organizations (Part VII).....	9		
10 Exploited exempt activity income (Part VIII).....	10		
11 Advertising income (Part IX).....	11		
12 Other income (see instructions; attach statement).....	12		
13 Total. Combine lines 3 through 12.....	13 70,831.	206,589.	-135,758.

Part II Deductions Not Taken Elsewhere (See instructions for limitations on deductions) Deductions must be directly connected with the unrelated business income			
1 Compensation of officers, directors, and trustees (Part X).....	1		
2 Salaries and wages.....	2		
3 Repairs and maintenance.....	3		
4 Bad debts.....	4		
5 Interest (attach statement) (see instructions).....	5		
6 Taxes and licenses.....	6		
7 Depreciation (attach Form 4562) (see instructions).....	7 32,794.		
8 Less depreciation claimed in Part III and elsewhere on return.....	8a 32,794.		
9 Depletion.....	9		
10 Contributions to deferred compensation plans.....	10		
11 Employee benefit programs.....	11		
12 Excess exempt expenses (Part VIII).....	12		
13 Excess readership costs (Part IX).....	13		
14 Other deductions (attach statement).....	14		
15 Total deductions. Add lines 1 through 14.....	15		
16 Unrelated business income before net operating loss deduction. Subtract line 15 from Part I, line 13, column (C).....	16		-135,758.
17 Deduction for net operating loss (see instructions)..... SEE STATEMENT 3	17		
18 Unrelated business taxable income. Subtract line 17 from line 16.....	18		-135,758.

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary *CK*
SUBJECT: American Rescue Plan – Category 2 – Public Health Response
Emergency Communications Tower;

Background Information:

Emergency Communications Tower; the Radio Tower which was approved by the council will be mostly paid for by a grant from ETCOG. However, with the rising construction and material costs, and the delays, it will likely go over-budget. City funds will need to be used to complete the project. We feel this may be a qualified expense for ARPA funds. If not, it will have to come from General Fund.

Total Request: \$40,000

Recommendation:

Final Disposition:



City of Mineola
300 Greenville Highway
Mineola, Texas 75773
903-569-6183
mainstreet@mineola.com

October 28, 2021

Dear Mineola Mayor and City Council,

In the 32-year-old history of Main Street in Mineola, reinvestments in our Main Street District have been documented at \$34,584,658. In addition, a total of \$46,356 in incentive grants to Main Street business people for improvements were also awarded from those volunteers' funds. Those funds have also purchased Christmas decorations and have paid to have those decorations put up over the years. Other efforts supported by the Main Street funds include downtown beautification with a beautiful mural and support of our Farmers Market.

Covid hit us hard and we have had two fiscal years without being able to hold a Wine Train, which was our major fundraiser. A board member is communicating with Amtrak to see about bringing the event back in 2022, but at this point that is uncertain. What is certain is that we will have Christmas lights again this year. However, due to loss of our largest fundraiser, we are running very low on funds. With the last train's net profit being over \$17,000, we are conservatively estimating a \$34,000 shortfall due to the loss of that fundraiser.

We would respectfully request you submit our losses for ARPA support.

Thank you for what you do for our community!

Sincerely,

Doris Newman

Mineola Main Street Manager

Mineola Main Street Program status since Covid pandemic

Main Street Amtrak Wine Train Account Summary by Years Inquiry

Shows five years' history for FYs 2017, 2018, 2019, 2020, 2021


- Revenue column shows only three years with any revenue of which to speak for the Wine Train due to cancellation of the event in Spring 2020 due to the pandemic and the inability to hold one in 2021 also due to pandemic.
- In 2017 the event revenue was \$41,800; 2018 it was \$50,800 and in 2019 it was \$55,800. Net profits in 2017 were \$14,638, in 2018 \$16,680 and in 2019 \$17,700 .
- Status of the event for FY 2022 is still uncertain.
- 2020 would have been the 17th year for this event and its success had grown exponentially over the years. The event is under the nonprofit Main Street Program and run almost completely by volunteers.
- The Wine Train increased awareness of the ease of train ridership from the Mineola Depot as public transportation as well as raised funds for Main Street. Volunteers served samples of Texas-grown wines on the ride to Ft. Worth where passengers stayed overnight and returned the next day with samples offered again. Prior to Covid it was fun fundraiser for our volunteers and a highly popular event which sold out with waiting lists.
- The Wine Train is the Main Street Program's major source of income. Main Street also receives an annual \$4,500 allotment from the city's Marketing Department (prior to 2020 was \$5,000) and has gratefully received an annual \$1,000 donation from a business.
- **Zero** is the amount of revenue from Wine Train fundraiser during FYs 2020 and 2021 as a result of Covid.
- Main Street applied for grants from the local Meredith Foundation and county economic development corporation but was not funded.
- After the two fiscal years that the Wine Train was not held, Main Street continued to pay \$6,000 for the placement of Christmas lights in our downtown and city parks. Main Street also budgeted and allotted the majority of \$10,000 for Main Street merchants' incentive grants for improvements in the Main Street District.

- Last year the volunteer board voted to purchase 100 custom-woven commemorative afghans for which sales are slow. Manufacture was delayed due to Covid so delivery was also delayed by months. The sale of 55 is needed to break even and 40 have sold. We hope to see sales pick up for Christmas.
- The volunteer board also hosted a Cornhole Tournament in downtown Mineola this fall and raised approximately \$1,100.

Account Summary by Years Inquiry
 Account: 0142300011WINE --- Account Description: MAIN STREET - Wine Train --- Fiscal Year: 2022

Year	Beginning Balance	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Yearly Total	% to Prior Yr	Adopted Budget	Revised Budget
2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
2017	\$ -	\$ -	\$ -	\$ -	\$ (31,357.45)	\$ (5,814.76)	\$ (961.43)	\$ (3,653.71)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (41,787.35)	N/A	\$ -	\$ (35,000.00)
2018	\$ -	\$ (102.00)	\$ (3.00)	\$ -	\$ (165.00)	\$ (7,180.00)	\$ (43,511.33)	\$ 180.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (50,781.05)	21.52	\$ -	\$ (41,000.00)
2019	\$ -	\$ -	\$ -	\$ (50.00)	\$ -	\$ -	\$ (49,889.00)	\$ (5,697.43)	\$ (97.84)	\$ -	\$ -	\$ -	\$ -	\$ (55,734.27)	9.75	\$ (51,000.00)	\$ (51,000.00)
2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15.00	-100.03	\$ (56,000.00)	\$ (56,000.00)
2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00	\$ -	\$ -
2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: American Rescue Plan – Category 4 – Infrastructure Projects
Fence Repair

Background Information:

Fence Repair Water Wells; to meet state standards for a Superior Water Rating, water treatment and storage facilities need to be properly secured from outside intruders. The fencing around all of our tanks and wells is in desperate need of repair. The State has mandated (unfunded) that these repairs be made in order to keep the Superior Water Rating. Once that rating is lost, it is very difficult and expensive to regain.

Total Request: \$120,000

Recommendation:

Final Disposition:

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary *CK*
SUBJECT: American Rescue Plan – Category 4 – Infrastructure Projects
Clariday Property

Background Information:

Johnson St. Building (Clariday) Youth Mentoring Center; this building will be leased to Flint & Steele, a non-profit 501c3 organization, to provide mentoring, education, mental health and outreach services to youth in Mineola. The building is in poor shape and will need repairs to bring it up to code.

Total Request: \$200,000

Recommendation:

Final Disposition:



A.R.T.

House:

**A Project from
Flint & Steel**

The spark that
ignites a flame in our
community





**Nathan
Witt | Ex.
Director**



Flint & Steel Coalition
The spark that ignites a flame in our community.

A.R.T. House

2021

City Council

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Outlining what this project will require to succeed.

01

What we need to do

Acutely describing the issues we see and
plan to address.

The Youth of this Nation needs help.

In 2020 Suicide was the 11th leading cause of death in America. The national suicide hotline saw an increase in calls of 891%



Depression is now the leading cause of disability for ages 15-44.

(Fernandez, Marisa. "CDC: Suicides Decreased in 2020." Axios, 1 Apr. 2021, www.axios.com/suicide-decreased-in-2020-pandemic-mental-health-26196eaf-a245-4d21-85eb-eeb864a24449.html.)

("Facts about Depression." Hope For Depression, 25 Jan. 2021, www.hopefordepression.org/depression-facts/?gclid=Cj0KCQjw_dWGBhDAARISAMcYuJx0rC3DIByr_B68vhUU9u6hq_Wfu-PK74gLfMsQb-V1FqkcX1Uw00EaApfCEALw_wcB.)

The landscape is changing.

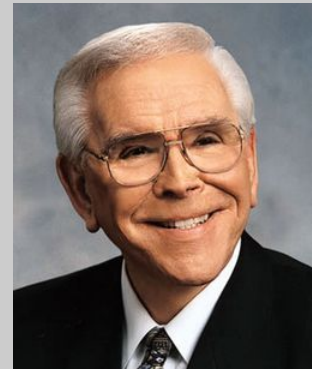
Facebook has 2.85 Billion active users. Teens spend an average of seven hours and 22 minutes online, not including school work. 73% of the adult US population has a youtube account.



Employment in technology occupations is projected to grow 11% in next 8 years, which is drastically higher than the average.

“The secret of success is to find a need and fill it, to find a hurt and heal it, to find somebody with a problem and offer to help solve it.”

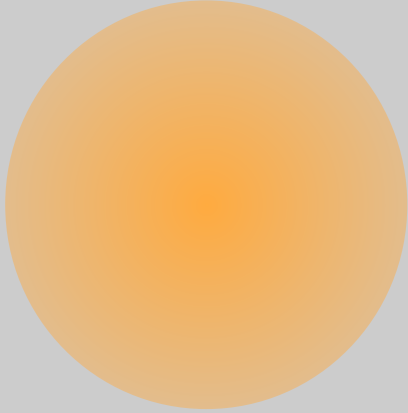
— **Rev. Robert Schuller**



“We’ve Identified The Need,
How Do We Solve It?”



The goal is to create a balance
between the six dimension.



02

What we're doing now

A brief overview of the steps we've taken already.

That's what we do..



Physical

Skateboarding is an intensely active sport

Social

The skatepark provides a safe and visible place for kids to hang out











Emotional

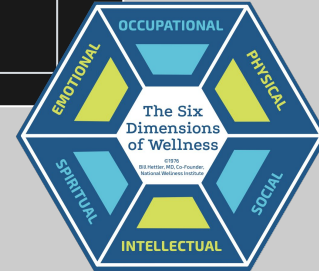
With the diverse set of disciplines within skating, kids are able to express themselves

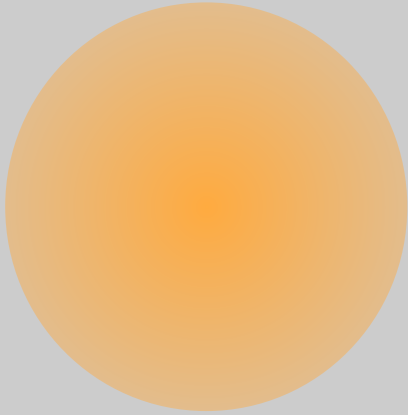
Intellectual

Skating requires near constant concentration and focus

How we do it...

					
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>





03

What we'd like to do next

Presenting the next project on our plate.

A.R.T. House

The Artistic Recreational Therapy House:
Our community center reimaged. The focus
of today's youth, and of our project is
technology, mental health, entrepreneurship.
- A.R.T. House is a place to learn, grow,
create, heal, communicate, collaborate, and
be safe.

“A self-help toolbox for 2021”

The Three Parts

Physical Painting, sculpting, textiles, etc.



Digital 3D printing, graphic design, videography, etc.



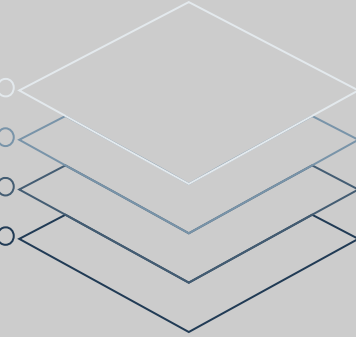
Musical Bands, podcasts, choirs, etc.

The A.R.T. Onion...

The Tools

Simply by showing up, kids are input into a system for growth and development.

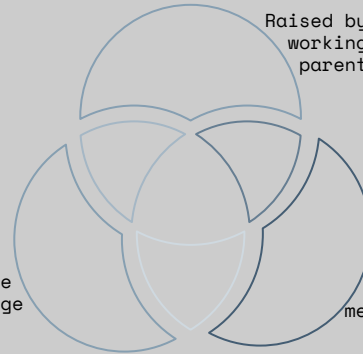
- A place to go
- An outlet for expression
- Positive peer mentorship
- Workforce Experience



The Toolbox

The design of the facility casts a wide net for youth in many different walks of life.

Looking to break the cycle or for alternative options to college



Raised by working/single parent

Struggling with mental health



“The Marketplace”

1

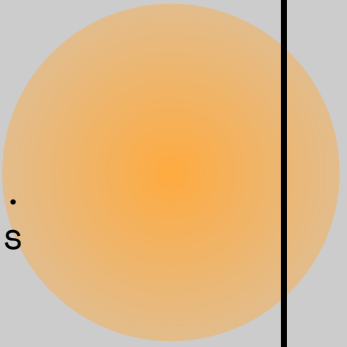
The youth learn the ins-and-outs of small business ownership, selling, marketing, and financing their creations.

2

A.R.T. House is able to attract widespread participation from within the community and becomes a flag for tourism.

3

All products sold in the marketplace are taxable. This both gives the city revenue as well as gives the youth buy-in within our local economy.

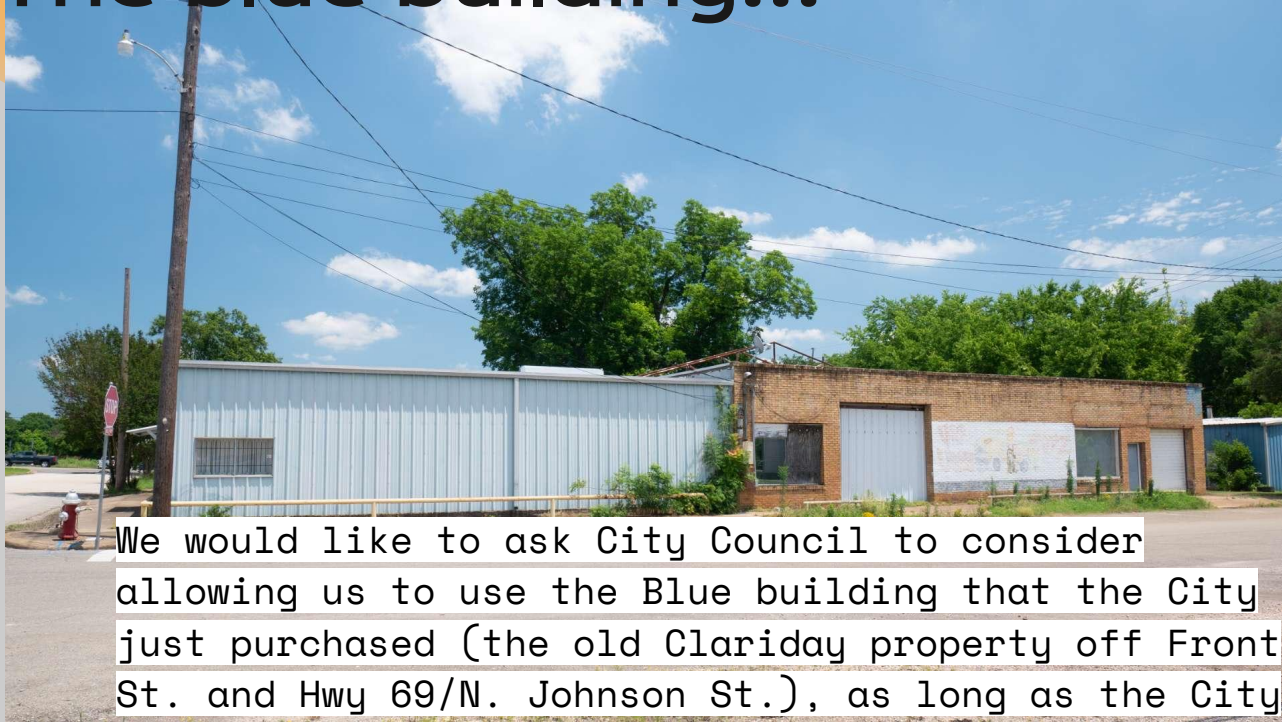


04

What we need to do it

Outlining what this project will require to succeed.

“The blue building...”



We would like to ask City Council to consider allowing us to use the Blue building that the City just purchased (the old Clariday property off Front St. and Hwy 69/N. Johnson St.), as long as the City does not need the property.



**Let's Dream For
a Second**

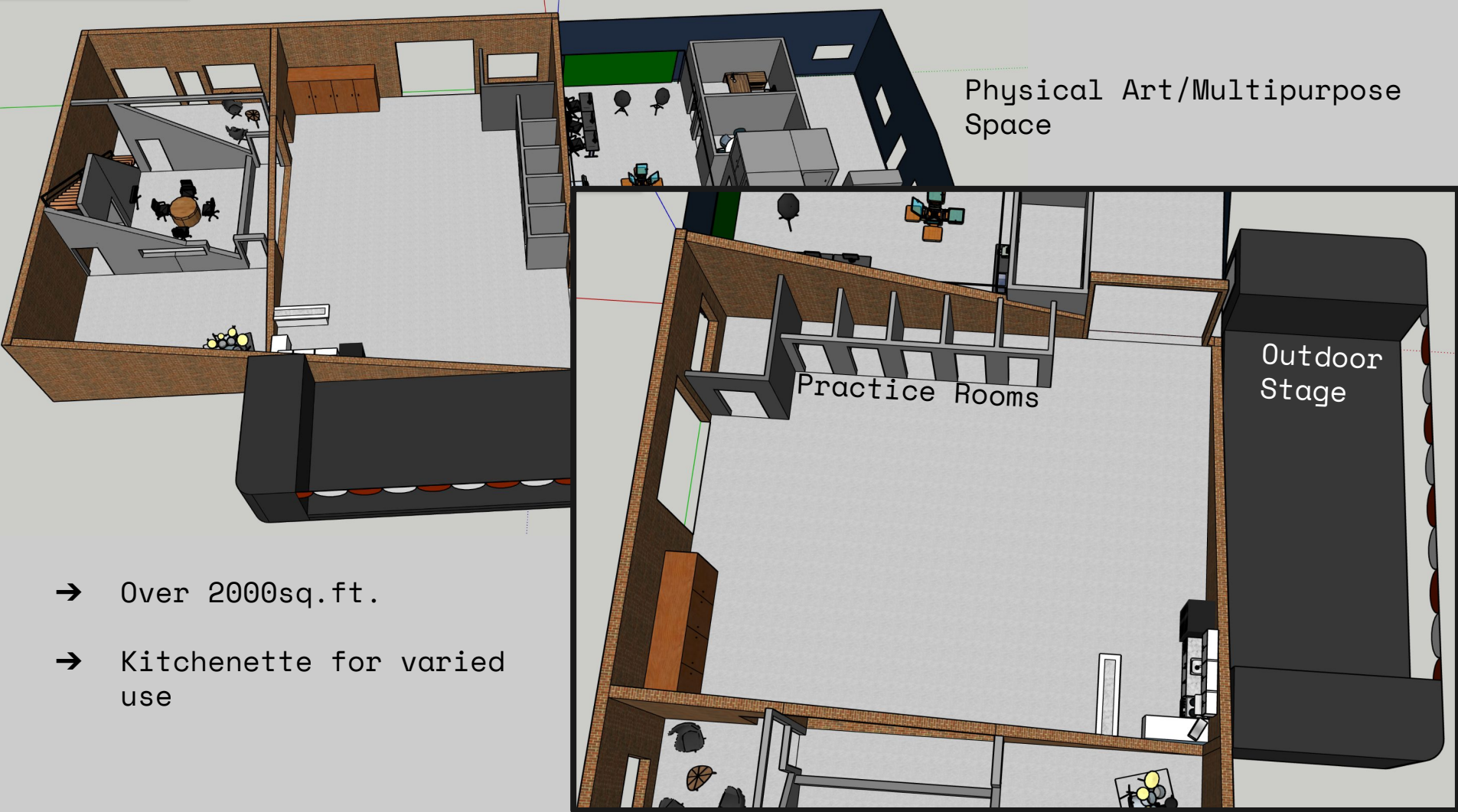
This is our dream...





Audio Art

- Three recording spaces
- Collaboration-forward mixing space



Physical Art/Multipurpose
Space

Practice Rooms

Outdoor
Stage

→ Over 2000sq.ft.

→ Kitchenette for varied
use



Digital Art

- Open-concept for configurability
- Two meeting/class rooms



Network of Support



Looking to use A.R.T. House to host part of their CTE Program.

Interested in hosting events on the outdoor stage.



Industry professionals interested in our movement.

Designing our entire Audio Art Studio.



Teaching teen and youth art classes at A.R.T. House

Interested in utilizing our Multipurpose art space

Our Funding Proposal

If granted access to the building, we would like to see a joint effort between the City, MISD, and Wood County to use Covid Recovery Grant funds to assist the development of A.R.T. House.





This is us.

Taken from the Federal
Register Document for
the Covid Relief Fund.

“In January 2021 over 40% of Americans reported symptoms of depression or anxiety, up from 11% in the first half of 2019.”

“Substance abuse is up 30%.”

“It has disproportionately impacted demographic groups along racial, ethnic, and socio-economic lines.”

“Low-income and socially vulnerable communities have seen the most severe impact.”

This is us.

Addressing mental health:

“3. Housing services to support healthy living environments and neighborhoods conducive to mental and physical wellness.”

Addressing educational disparities:

“3. Evidence-based educational services and practices to address the academic needs of students, including tutoring, summer, afterschool, and other extended learning and enrichment programs.”



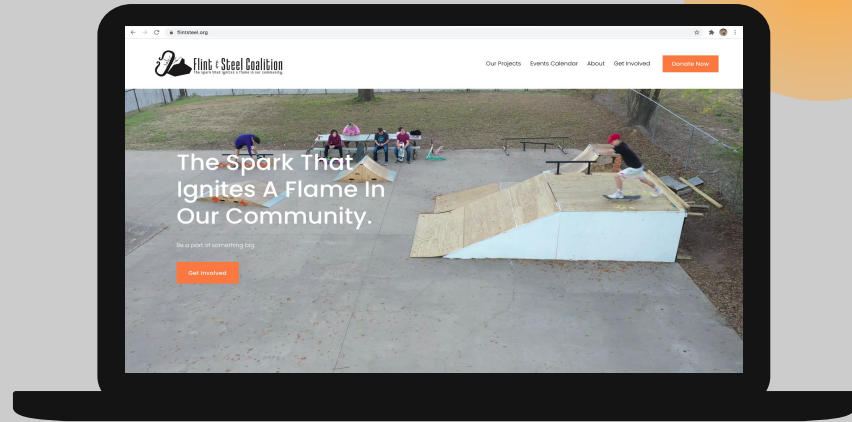
Flint & Steel is asking...

- Renovate and update roof
- Upgrade electrical
- Plumbing inside the building
- Bring it all up to City Code


We will also be asking MISD and Wood County to partner on this project.

Thank you

Find out more about us
or this project at
FlintSteel.org



MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: American Rescue Plan – Category 2 – Public Health Response
Downtown Restrooms

Background Information:

Downtown Restrooms/Cell phone work space and charging area; due to the pandemic, most downtown merchants have closed their public restrooms. The city proposes building public restrooms on the MEDC owned lot on the corner of Johnson St. and Commerce, the 1888 lot. This space will also provide outdoor seating and cell phone charging stations. This will encourage tourists and visitors to use outdoor spaces and encourage social distancing.

Total Request: \$200,000

Recommendation:

Final Disposition:

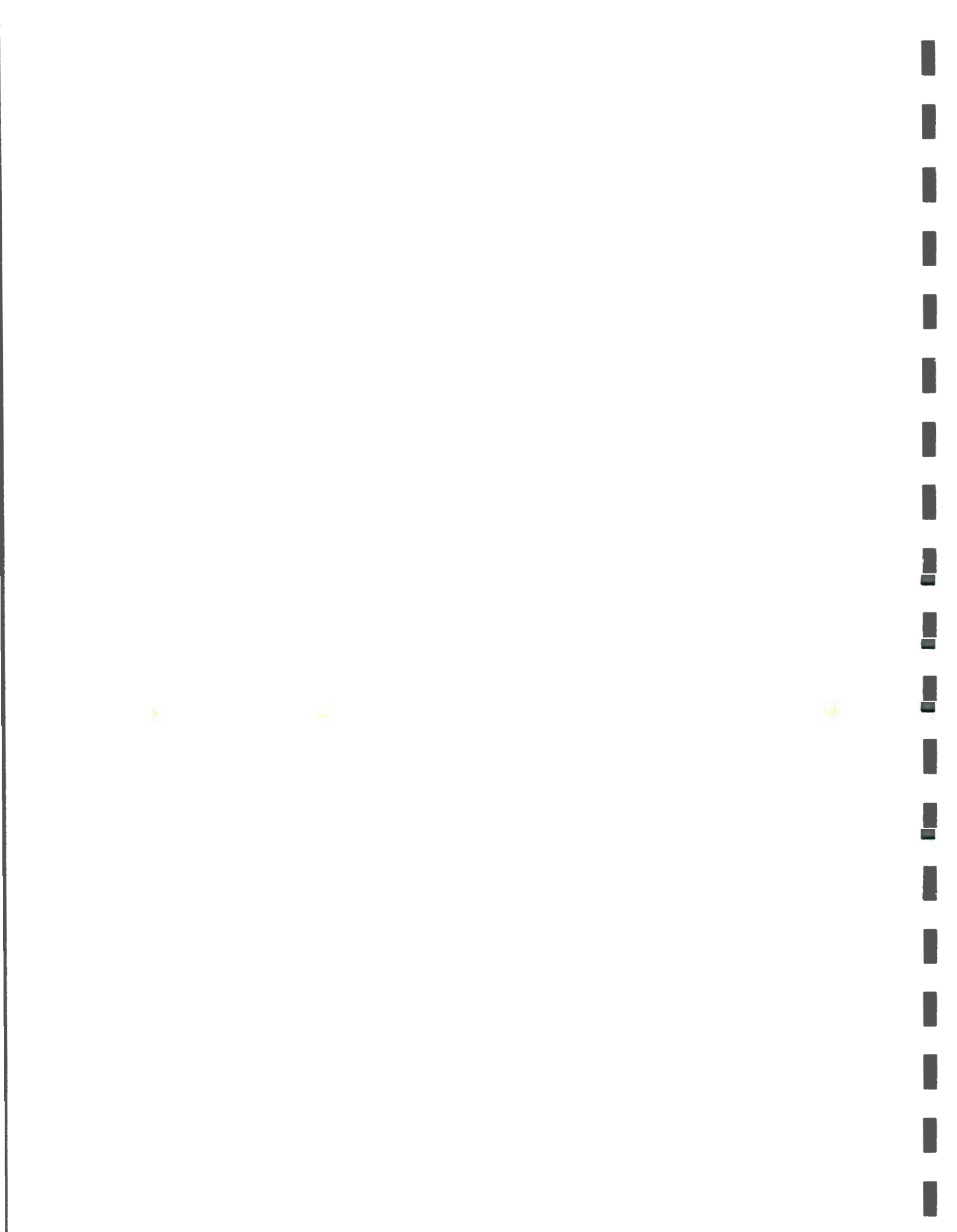


Mineola
1888 Downtown Park

DESIGN DEVELOPMENT



MINEOLA 1888 PLAZA



✓ Chosen
EDC

1888 Plaza
Mineola, Texas

Conceptual Layout Option 1

MHS



South Johnson Street



↑
Charging
area

↑
Charging
Station

0' 5' 10'

* Fabric Orange
Sumbrella Shading



CUSTOM RESTROOM

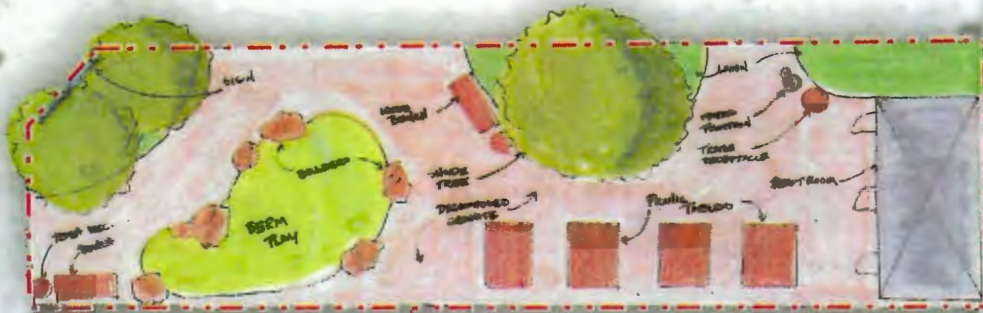
1888 Plaza
 Mineola, Texas

Conceptual Layout Option 2

MHS



South Johnson Street



0' 5' 10'

st hm st

1888 Plaza
Mineola, Texas

Conceptual Layout Option 3

MHS



South Johnson Street

East Commerce Street







TILE

MURALS



PAINTED

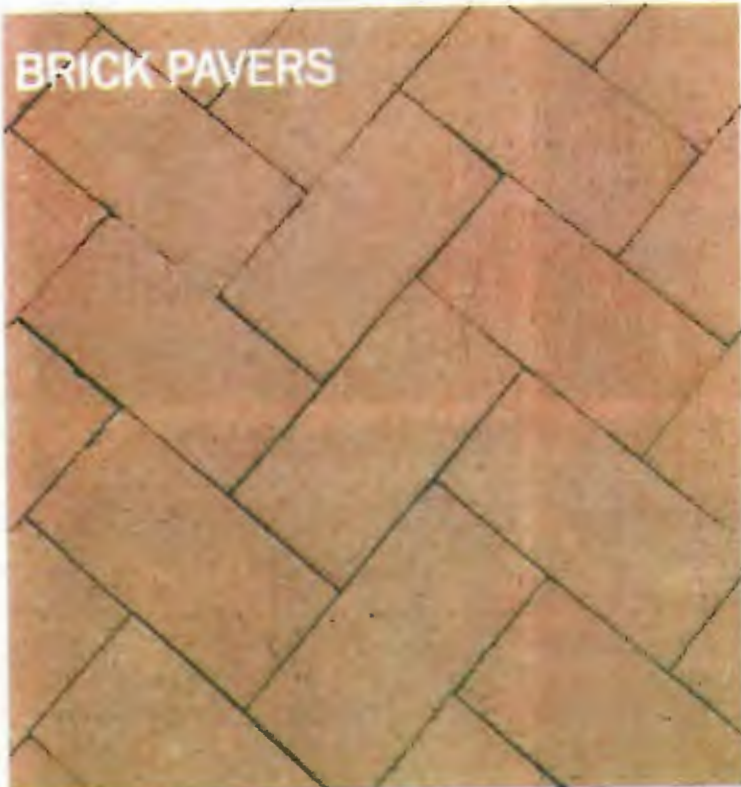


MOSAIC TILE



**FENCING &
COLUMNS**





BRICK PAVERS



DECOMPOSED
GRANITE



SYNTHETIC TURF

MATERIALS



Adult
ADA



Pet



SITE AMENITIES

(Signage if needed)



SIGNAGE STRING LIGHTS

**ADDITIONAL
ELEMENTS**



SHADE SAIL


Orange

MEMORANDUM

DATE: November 19, 2021
TO: Mayor Lankford & City Council
VIA: Mercy Rushing, City Manager
FROM: Doris Newman, Main Street Manager/HPO
SUBJECT: Request for Sound System for Downtown for ARPA List

Merchants have requested that music be played in downtown. The current speaker is what remains from the system installed when the sidewalks were redone in 2000. Texas Main Street says “studies have shown that people actually spend more time and money when music augments the shopping experience.” We are looking to install four dual speaker systems, one each on the lightposts at the intersection of Johnson and Broad Streets, plus one in the Gazebo area. A master transmitter would be placed on the roof of the Mineola Chamber of Commerce. The system which we are looking at includes the capability of being used as a public broadcast system in emergencies (such as during a festival if bad weather is coming in) or for lost children and other needs. This would require also purchasing a mobile transmitter. The total cost for this sound system is \$14,050.

MEMORANDUM

DATE: November 15, 2021
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: American Rescue Plan – Category 4 – Infrastructure Projects
Ground Storage Tanks

Background Information:

The ARPA funds can be used for infrastructure projects that provide clean drinking water to citizens. These projects must be approved by the State Clean Water Revolving Fund. The city has two ground storage tanks that are in need of rehabilitation. Front Street 500,000 Gallon Storage Tank at \$604,068 and CR 2841 500,000 Gallon Storage Tank at \$611,676. These projects will have to be done regardless if they are paid for with ARPA funds or Water Funds. There are a total of five tanks, but these are the ones in most need.

Total Request: \$1,215,744

Recommendation:

Final Disposition:

City of Mineola

Front Street 500,000 Gallon Ground Storage Tank Rehabilitation Opinion of Probable Project Cost

Item No.	Description	Quantity	Unit	Unit Price	Total
1.01	Mobilization, Insurance, and Bonds	1	LS	\$30,000.00	\$30,000.00
1.02	Control Emissions from Blasting and Painting	1	EA	\$30,000.00	\$30,000.00
1.03	Steel Repairs to Steel Clearwells	1,000	LBS	\$10.00	\$10,000.00
1.04	Repair Pitted Steel with Epoxy Filler	50	GAL	\$150.00	\$7,500.00
1.05	Blast and Paint Interior of 500,000 Gallon Clearwell	1	EA	\$100,000.00	\$100,000.00
1.06	Blast and Paint Exterior of 500,000 Gallon Clearwell	1	EA	\$95,000.00	\$95,000.00
1.07	Replace Tank Interior Ladder	1	EA	\$5,000.00	\$5,000.00
1.08	Safety Climb System for Interior Ladder	1	EA	\$3,500.00	\$3,500.00
1.09	Replace Roof Vent Screen	1	EA	\$500.00	\$500.00
1.10	Logo Painting	1	EA	\$5,000.00	\$5,000.00
1.11	OSHA Confined Space Entry Label	3	EA	\$175.00	\$525.00
1.12	Disinfect Clearwell	1	EA	\$2,000.00	\$2,000.00
1.13	Hydromulch	0.20	AC	\$4,000.00	\$800.00
1.14	Miscellaneous Allowance	1	AL	\$20,000.00	\$20,000.00
Construction Subtotal:					\$309,825.00
Construction Contingencies @ 20%:					\$61,965.00
Pre-Agreement Opinion Of Probable Construction Cost:					\$371,790.00
Basic Services:					\$64,800.00
Additional Services:					\$66,800.00
Pre-Agreement Opinion of Probable Project Cost:					\$503,390.00

Assumptions:

Unit costs are in 2020 dollars.

Assumes 4 month construction contract for clearwells

Assumes GST can be isolated and taken out of service.

Basic services include preliminary design, final design, and bidding.

Additional services include construction administration, part-time RPR, and reimbursable expenses.

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW UNDER THE AUTHORITY OF JEREMY R ORR, P.E., 124911, ON APRIL 24, 2020. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES.

Add 20% = \$604,068.00

City of Mineola

CR 2841 500,000 Gallon Ground Storage Tank Rehabilitation Opinion of Probable Project Cost

Item No.	Description	Quantity	Unit	Unit Price	Total
1.01	Mobilization, Insurance, and Bonds	1	LS	\$30,000.00	\$30,000.00
1.02	Control Emissions from Blasting and Painting	1	EA	\$30,000.00	\$30,000.00
1.03	Steel Repairs to Steel Clearwells	1,000	LBS	\$10.00	\$10,000.00
1.04	Repair Pitted Steel with Epoxy Filler	50	GAL	\$150.00	\$7,500.00
1.05	Blast and Paint Interior of 500,000 Gallon Clearwell	1	EA	\$100,000.00	\$100,000.00
1.06	Blast and Paint Exterior of 500,000 Gallon Clearwell	1	EA	\$95,000.00	\$95,000.00
1.07	Replace Tank Interior Ladder	1	EA	\$5,000.00	\$5,000.00
1.08	Safety Climb System for Interior Ladder	1	EA	\$3,500.00	\$3,500.00
1.09	Replace Roof Vent Screen	1	EA	\$500.00	\$500.00
1.10	Replace Roof Manway	1	EA	\$4,500.00	\$4,500.00
1.11	Logo Painting	1	EA	\$5,000.00	\$5,000.00
1.12	OSHA Confined Space Entry Label	3	EA	\$175.00	\$525.00
1.13	Disinfect Clearwell	1	EA	\$2,000.00	\$2,000.00
1.14	Hydromulch	0.25	AC	\$4,000.00	\$1,000.00
1.15	Miscellaneous Allowance	1	AL	\$20,000.00	\$20,000.00
Construction Subtotal:					\$314,525.00
Construction Contingencies @ 20%:					\$62,905.00
Pre-Agreement Opinion Of Probable Construction Cost:					\$377,430.00
Basic Services:					\$65,500.00
Additional Services:					\$66,800.00
Pre-Agreement Opinion of Probable Project Cost:					\$509,730.00

Assumptions:

Unit costs are in 2020 dollars.

Assumes 4 month construction contract for clearwells

Assumes GST can be isolated and taken out of service.

Basic services include preliminary design, final design, and bidding.

Additional services include construction administration, part-time RPR, and reimbursable expenses.

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Add 20% = \$611,676.00